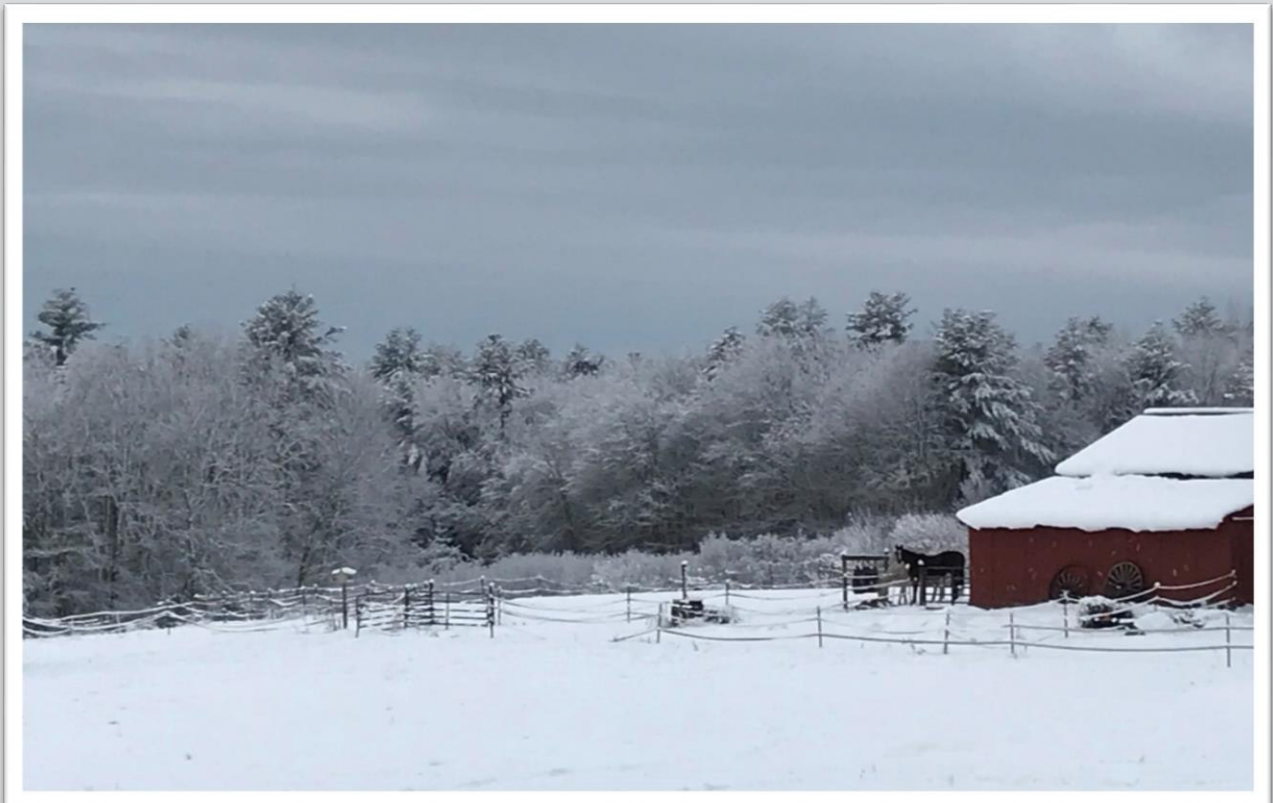


TOWN OF LEE, NEW HAMPSHIRE  
ANNUAL TOWN REPORT  
JUNE 30, 2018



**A SPECIAL THANKS TO ALL OF THOSE WHO  
HELPED WITH THE CONSTRUCTION  
OF THE NEW SWAP SHOP**

**COVER PAGE PHOTO CREDIT AND EDITING**

Town Secretary Denise Duval

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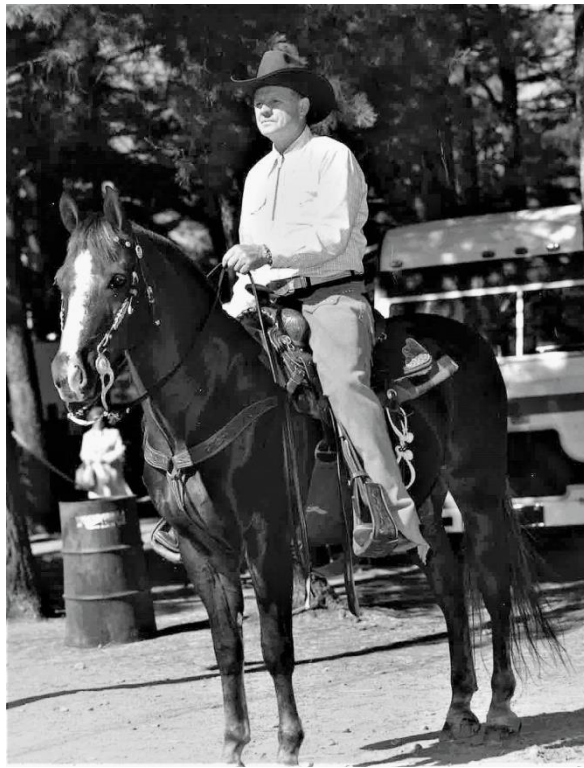
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**Wallace E. Dennis**  
**1920 – 2018**

Wallace Ernest Dennis, the oldest citizen in Lee, passed away peacefully this year, just shy of his 98<sup>th</sup> birthday. Born in 1920 to Earnest Clarence Dennis and Florence Mildred (Leach) Dennis, he grew up with his brother, Richard, on the family dairy farm in Orford, NH. He attended Concord College of Business for 2 years until his father's untimely death compelled him to return to the family farm operation. In the fall of 1942, he enlisted in the Naval Reserve and went to Radio School at the Naval Air Station in Memphis, TN. Upon graduation, he was assigned to the Lighter-Than-Air Squadron 14 in Elizabeth City, NC. Wally's duties included anti-submarine patrol over the Atlantic coast from VA to GA. He also patrolled the Straits of Gibraltar at night while stationed in Port Lyautey, Morocco. At the end of World War II his squadron was sent to Cuers, France, where they charted mine fields off the southern coast of France. Following his return to the US and discharge from the service in 1946, he married Evelyn Clark of Fairlee, VT.

In 1949 Wally graduated from UNH. He was employed at the US Postal Service in Durham, NH for 30 years. Following his retirement, Wally worked part-time at the Durham Bank for another 11 years. He enjoyed telling his friends and family that he received his postal service pension long past the 30 years he worked for the agency. In 1954, Wally and Evelyn purchased the James Farm in Lee, NH, changing the name to Merri-Lee Farm where they promptly filled every barn stall with Morgan horses and from there they operated the Merri-Lee Farm and Tack Shop. While attending UNH, Wally was encouraged by his close friend and mentor, Professor Loring V. Tirrell, to judge his first show at a Lion's Club show in Alton, NH. In 1956, he became a registered American Horse Show Association judge and enthusiastically shared his expertise while judging horses throughout the US and Canada for 30 years. Wally's beloved horse, Foxey Wallect, became a National champion in the Morgan world. He and Evelyn were the founding members of the Granite State Morgan Horse Society and were active in the NH Horse and Trail Association. Wally was active in the Town of Lee government serving as clerk on the 1<sup>st</sup> Zoning Board of Adjustment and as a Selectman for 12 years.

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## **ELECTED OFFICIALS**

### **SELECT BOARD**

Cary Brown, Chairman	2019
Scott Bugbee	2020
John R. LaCourse	2021

### **TOWN CLERK/TAX COLLECTOR**

Linda L. Reinhold	2020
-------------------	------

### **TREASURER**

Benjamin Genes	2019
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### **MODERATOR**

Janice Neill	2020
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### **ADVISORY BUDGET COMMITTEE**

Alice MacKinnon, Chair	2020
Brian Burke	2020
Scott Bugbee	2019
Pat Barbour	2021
Thomas Murdoch	2019
Rebecca Hawthorne	2021

### **CEMETERY TRUSTEES**

Marianne Banks, Chair	2020
Janice Neill	2019
Jacquelyn Neill	2021

### **LIBRARY TRUSTEES**

Annamarie Gasowski, Chair	2021
Katrinka Pellecchia, Treasurer	2019
William Johnson, Secretary	2020
Robert E. Simpson	2019
Deborah Schanda	2020
Peg Dolan, Alternate	2021
Cynthia Von Oeyen, Alternate	2019

### **SUPERVISORS of the CHECKLIST**

Marian Kelsey, Chair	2024
Bambi Miller	2020
Gloria Quigley	2022

### **TRUSTEES of the TRUST FUNDS**

John Tappan, Chairman	2020
Karen Long	2021

## TOWN DEPARTMENTS

### ADMINISTRATION

Julie Glover, Town Administrator  
Denise Duval, Town Secretary  
Joanne Clancy, Finance Officer  
William Stevens, Building Maintenance Supervisor  
Kristin Cisneros, Building Maintenance Assistant  
Colleen Brewster, Accounting Assistant

### ASSESSOR

Municipal Resources Inc.

### BUILDING INSPECTOR

Bill Booth

### CODE ENFORCEMENT, PLANNING & ZONING ADMINISTRATOR, HEALTH OFFICER

Caren Rossi

### EMERGENCY MANAGEMENT

Scott Nemet, Director  
Caren Rossi, Deputy

### FIRE & RESCUE DEPARTMENT

Scott Nemet, Full-Time Chief  
Joseph Lombardo Sr., Call-Assistant Chief  
Emery Eaton, Full-Time Lieutenant

### FIREFIGHTERS/EMT PART-TIME

Bryan Fenn	Dan Martin
Rye Morrill	Devon Skerry

### FIREFIGHTERS ON-CALL

Benjamin Allen	Austin Arsenault	Stephanie Cottrell	Cody Heath
Peter Hoyt	Nick Kedersha	Jeff Liporto	Brendan McAdams
Richard McCarville	Jesse Merrill	Scott Moreau	Bruce Morse
Jessie Murdoch	Mike Rose	Marshall Roux	Joe Roy
Nathan Sanborn	Frank Taylor		

### FOREST WARDENS

Peter Hoyt, Warden  
Scott Nemet, Deputy  
Joseph Lombardo, Sr., Deputy  
Emery Eaton, Deputy

## **TOWN DEPARTMENTS**

### **HIGHWAY DEPARTMENT**

Randolph S. Stevens, Supervisor  
Warren Hatch  
Peter Hoyt  
Richard Stevens  
Cheryl Geddis  
Emery Eaton  
Richard Fleming

### **INFORMATION TECHNOLOGY**

Back Bay Networks of NH

### **LIBRARY**

Ruth Eifert, Library Director  
Michelle Stevens, Circulation Librarian/Assistant Librarian  
Cheryl Adams, Library Technician II  
Ingrid Cullen, Youth Services Librarian  
Ben Stinson, Library Technician I

### **POLICE DEPARTMENT**

Tom Dronsfield, Chief  
Annie E. Cole, Sr. Patrol  
Eric C. Millar, Sr. Patrol  
Donald J. Laliberte, Sergeant  
Todd Biery, Patrol  
John Brooks, Sr. Patrol  
Justin Doty, Patrol  
Bryan Libby, Patrol  
David Luna, Patrol  
Jason Ruggiero, Patrol  
Robin M. Estee, Administrative Assistant

### **TRANSFER STATION**

Toby Van Aken, Manager  
Chipman Belyea  
Matthew Dwyer  
Dennis Freeman  
Jeffrey Geddis  
Larry Reola

### **WELFARE DIRECTOR**

Pamela J. Mattingly

## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### PLANNING BOARD

Robert Smith, Chairman	2019
Lou Ann Griswold	2020
Mark Beliveau	2020
David Cedarholm	2019
Howard Hoff, Alternate	2019
Wayne Lehman, Alternate	2019
John LaCourse, Select Board Rep	

### ZONING BOARD of ADJUSTMENT

James Banks, Chairman	2019
David Allen	2020
Tobin Farwell	2019
John Hutton III	2020
Frank Reinhold	2020
Shawn Banker, Alternate	2020
Peter Hoyt, Alternate	2019
Don Quigley, Alternate	2019
Philip Sanborn Jr., Alternate	2020
Craig Williams, Alternate	2019

### AGRICULTURAL COMMISSION

Erick Sawtelle, Chairman	2019
Dwight Barney	2021
Charles Cox	2020
Paul Gasowski	2021
Amanda Gourgue	2020
Laura Gund	2019
Donna Lee Woods	2019
Richard Babcock, Alternate	2019
Kenneth Brisson, Alternate	2020
Kristin Cisneros, Alternate	2020
Cary Brown, Select Board Rep	

## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### CONSERVATION COMMISSION

William Humm, Chairman	2019
L. David Meeker, Secretary	2020
Catherine Fisher	2021
Antoinette Hartgerink	2019
Timothy Moody	2020
David Shay	2019
Anne Tappan	2020
Richard Babcock, Alternate	2021
Amanda Gourgue, Alternate	2020
Scott Bugbee, Select Board Rep	

### HERITAGE COMMISSION

Patricia Jenkins, Chairperson	2020
Cord Blomquist	2019
Laura Gund	2020
Denis Hambucken	2021
Anne Jennison	2021
Elisabeth McCaffrey	2019
David Meeker	2020
Scott Bugbee, Select Board Rep	

### RECREATION COMMISSION

Larry Kindberg, Chairman	2019
Annette Brown, Treasurer	2019
Michael Vardaro, Co-Chair	2021
Camellia Knightly, Program Director	2021
James Lonano	2021
John LaCourse, Select Board Rep	

### ENERGY COMMITTEE

Louis Grondin	2020
Sharon Meeker	2019
Mary Woodward	2019
Barbara Wauchope	2019
Cary Brown, Select Board Rep	

### JOINT LOSS MANAGEMENT COMMITTEE

Warren Hatch, Chairman
Julie Glover
Toby Van Aken
Caren Rossi
William Stevens
Michelle Stevens

## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **LAMPREY RIVER ADVISORY COMMITTEE**

Sharon Meeker, Secretary

### **HISTORICAL SOCIETY**

Phyllis White, President

Janet Allen, Secretary

Catherine Gardner, Treasurer

Lorraine Cabral, Publicity

Laura Gund, Director

Patricia Jenkins, Director

Marian Kelsey, Director

Charlotte Mandell, Director

### **FRIENDS OF THE LEE LIBRARY**

Deb Sugerman, President

Cynthia D. Seaman, Vice President

Deborah Schanda, Treasurer

Harriet Currier, Secretary

Carla Wilson, Director

Laura Wagenaar, Director



**TOWN OF LEE, NEW HAMPSHIRE**  
**Minutes of the 2018 Deliberative Session**  
**February 3, 2018**

The February 2018 Town of Lee Deliberative Session was called to order at 9:00 am at the Mast Way Elementary School by Moderator Jan Neill.

She stated that she does not follow Robert's Rules of Order, however, she would like to see courtesy, civility, consideration and common sense to guide the Deliberative Session. She invites all to participate in discussion. This meeting is for transaction of all business other than voting by official ballot.

The Moderator then asked all to stand for the Pledge of Allegiance to the Flag.

Moderator Neill introduced the Town Clerk, Deputy Town Clerk, Assistant Moderator, Selectmen and Town Administrator.

Moderator Neill introduced the Selectmen and Town Administrator.

The Moderator then read the 2018 Lee Town Warrant:

**To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Mast Way School located on Mast Road, Lee at 9:00 a.m. on February 3, 2018. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through 23. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.**

**SECOND SESSION:** To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Public Safety Complex, 20 George Bennett Road, Lee on March 13, 2018. The Polls will be open from 7:00 a.m. to 7:00 p.m.

---

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year:  
(To be considered at the March 13, 2018 Ballot Voting)

**ARTICLE 2**

**Are you in favor of the adoption of Amendment No.1-2018 as proposed by the Planning Board for the Town Zoning Ordinance as follows?**

**Article II, Definition**

**Accessory Dwelling Unit:** Shall mean a separate dwelling unit which is contained within or attached to a single family residence on a conforming lot. Such unit shall have no more than two bedrooms and shall be no larger than

eight hundred (800) sq. feet. ~~The primary unit shall~~ *One of the units must* be owner occupied.

Note: Deleted language is crossed out; new language is in bold italics

The Moderator read Article 2 and then asked the Town Clerk to move to the Official Ballot.

### ARTICLE 3

Are you in favor of the adoption of Amendment No. 1-2018 as proposed by the Planning Board for the Town Building Regulations as follows?

#### Article II, Definitions

Accessory Dwelling Unit: Shall mean a separate dwelling unit which is contained within or attached to a single family residence on a conforming lot. Such unit shall have no more than two (2) bedrooms and shall be no larger than eight hundred (800) sq. feet. ~~The primary unit shall~~ *One of the units must* be owner occupied.

Note: Deleted language is crossed out; new language is in bold italics

The Moderator read Article 3 and then asked the Town Clerk to move to the Official Ballot.

### ARTICLE 4

Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the assessor by April 15 of the tax year. (The Select Board recommends this article.) Majority Vote Required

Article 4 was read by Selectman Brown. The Article was moved by Selectman Bugbee and seconded by Chairman LaCourse.

Had to serve during certain conflicts. This Article changes the qualifications to a Veteran has to have served 90 days.

David Cedarholm asked for clarification as to why this Article differs from the current Veteran Exemption. Town Administrator explained that this Article takes away the list of qualifying conflicts to be eligible for the Veteran's Credit and opens the Exemption to any Veteran who has served for at least 90 days and was honorably discharged.

Rod MacKay asked if Veterans who are currently getting the Veteran Credit would have to reapply. The Town Administrator said they would not.

By the show of a majority of affirmative voter cards, the Moderator asked the Town Clerk to move the Article, as presented, to the Official Ballot.

#### **ARTICLE 5**

**To see if the Town will vote to raise and appropriate a sum not to exceed Two Hundred Thousand Dollars (\$200,000) for the purchase of a parcel of land (approximately 5.4 acres) from the Lee Church Congregational, which includes the Parish House (aka Parsonage.) The Parish House shall be removed from the parcel no later than July 1, 2019. The parcel abuts the Town property that includes Town Hall, the Annex, the Library, the Historical Museum, and the Tool Shed w/Tramp Room. Said sum includes a purchase price of One Hundred Thirty-Eight Thousand Seven Hundred Fifty Dollars (\$138,750), demolition and hazardous material abatement costs of Thirty-Six Thousand Two Hundred Fifty Dollars (\$36,250), and transactional costs not to exceed Twenty-Five Thousand Dollars (\$25,000.) The total sum shall come from the Unassigned Fund Balance and no amount to be raised from taxation. (The Select Board recommends this article.) Majority Vote Required**

Article 5 was read by Selectman Bugbee. The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

Selectman Bugbee made a motion to amend Article 5 to read as follows:

**To see if the Town will vote to raise and appropriate a sum not to exceed Two Hundred *Ten* Thousand Dollars (*\$210,000*) for the purchase of a parcel of land (approximately 5.4 acres) from the Lee Church Congregational, which includes the Parish House (aka Parsonage.) The Parish House shall be removed from the parcel no later than July 1, 2019. The parcel abuts the Town property that includes Town Hall, the Annex, the Library, the Historical Museum, and the Tool Shed w/Tramp Room. Said sum includes a purchase price of ~~One Hundred Thirty-Eight Thousand Seven Hundred Fifty Dollars (\$138,750)~~, demolition and hazardous material abatement costs of ~~Thirty-Six Thousand Two Hundred Fifty Dollars (\$36,250)~~, and transactional costs ~~not to exceed Twenty-Five Thousand Dollars (\$25,000.)~~ The total sum shall come from the Unassigned Fund Balance and no amount to be raised from taxation. (The Select Board recommends this article.) Majority Vote Required**

Chairman LaCourse seconded the motion.

John Tappan gave a power point presentation on this Article with talking points on the history and current conditions of the Town Hall, the Town Library, and Heritage Building.

Selectman Bugbee continued the presentation with what the plan should address – safety, function, history, community and cost – and how the plan would be implemented if the Article passed. He also addressed the costs of the project.

The Town Treasurer, Ben Genes, then spoke on the financial health of the Town and funding of the project.

John Tappan then talked on the purchase of the property.

Selectman Bugbee then spoke on the Preliminary Design and Engineering, Article 6.

Jim Myers questioned why we were jumping to Article 6. The Moderator commented that this is all part of Article 5 presentation.

Wendy Fogg commented in favor of the Article.

Shawn Banker expressed his concern that there is no purchase and sales agreement. James Banks spoke to discussions between the Town and Church and the discussions in the Church.

Gail Kindberg questioned the amount of acres indicated in the Article. John Tappan responded to her comment.

More discussion ensued on the Article with comments from David Cedarholm, Selectman Bugbee, Robert Hart, Donald Quigley, Paul Gasowski, Brian Burk, Gail Kindberg.

By a show of voter cards, the amendment was voted down and did not pass.

Selectman Bugbee made a motion to amend Article 5 to read as follows:

**To see if the Town will vote to raise and appropriate a sum not to exceed Two Hundred *Fifty* Thousand Dollars (*\$250,000*) for the purchase of a parcel of land (approximately 5.4 acres) from the Lee Church Congregational, which includes the Parish House (aka Parsonage.) The Parish House shall be removed from the parcel no later than July 1, 2019. The parcel abuts the Town property that includes Town Hall, the Annex, the Library, the Historical Museum, and the Tool Shed w/Tramp Room. Said sum includes a purchase price of ~~One Hundred Thirty-Eight Thousand Seven Hundred Fifty Dollars (\$138,750)~~, demolition and hazardous material abatement costs of ~~Thirty-Six Thousand Two Hundred Fifty Dollars (\$36,250)~~, and transactional costs ~~not to exceed Twenty-Five Thousand Dollars (\$25,000.)~~ The total sum shall come from the Unassigned Fund Balance and no amount to be raised from taxation. (The Select Board recommends this article.) Majority Vote Required**

Bambi Miller seconded the motion.

Jennifer Messeder asked what the current unassigned fund balance is. The Town Administrator responded that the balance at the end of the 2017 fiscal year, according to the MS535 report, was \$2,465,022 less \$400,000 that the Select Board voted in October to apply to reduce the tax rate. If this Article goes forward, that would make the unassigned fund balance approximately \$1,711,000.

By a show of voter cards, the amendment passed, to read as follows:

**To see if the Town will vote to raise and appropriate a sum not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) for the purchase of a parcel of land (approximately 5.4 acres) from the Lee Church Congregational, which includes the Parish House (aka Parsonage.) The Parish House shall be removed from the parcel no later than July 1, 2019. The parcel abuts the Town property that includes Town Hall, the Annex, the Library, the Historical Museum, and the Tool Shed w/Tramp Room. Said sum includes purchase price, demolition and hazardous material abatement costs and transactional costs. The total sum shall come from the Unassigned Fund Balance and no amount to be raised from taxation. (The Select Board recommends this article.) Majority Vote Required**

By the show of a majority of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article, as amended, to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 5.

By a show of voter cards, the motion passed to restrict reconsideration of Article 5.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 4.

By a show of voter cards, the motion passed to restrict reconsideration of Article 4.

#### **ARTICLE 6**

**To see if the Town will vote to raise and appropriate a sum not to exceed One Hundred Fifteen Thousand Dollars (\$115,000) for schematic design, preliminary engineering, and construction management fees for renovations and an addition to the existing Library; renovations to Town Hall, the Historical Museum, and Tool Shed w/Tramp Room; and building new Town Offices. And to further authorize withdrawal of \$80,500 from the Town Building Capital Reserve Fund and \$34,500 from the Lee Library Building Capital Reserve Fund. (The Select Board recommends this article.) Majority Vote Required**

Article 6 was read by Selectman Bugbee.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

Selectman Bugbee spoke to Article. He also thanked the Committee that worked on the project.

Robert Hart, Deborah Schanda and Sam Raynor spoke.

By the show of a majority of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article, as presented, to the Official Ballot.  
Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 6.

By a show of voter cards, the motion passed to restrict reconsideration of Article 6.

#### **ARTICLE 7**

**To see if the Town will vote to raise and appropriate a sum not to exceed Fifty-Seven Thousand Dollars (\$57,000) for the purchase of a Fire Command Vehicle and related safety equipment and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. (The Select Board recommends this article.) Majority vote required.**

Article 7 was read by Fire Chief Scott Nemet.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

Jennifer Messeder asked if there would be a presentation on the vehicle. Chief Nemet spoke to the reason for the need of the vehicle.

By the show of a majority of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article, as presented, to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 7.

By a show of voter cards, the motion passed to restrict reconsideration of Article 7.

#### **ARTICLE 8**

**Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,065,766. Should this article be defeated, the default budget shall be \$3,900,046, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Select Board recommends this article.) Majority vote required.**

Article 8 was read by Selectman Bugbee. The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

Selectman Bugbee read through the Operating Budget and highlighted the changes from the prior year's budget.

Bambi Miller asked why the Conservation Commission was zeroed out. Selectman Bugbee explained that they would not be funded this year because they currently have \$19,000 in their account.

Jim Banks expressed concern on spending \$8,000 on fireworks. Paul Gasowski also commented.

Charles Cox commented on the transfer station and the town recycling.

By the show of a majority of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article, as presented, to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 8.

By a show of voter cards, the motion passed to restrict reconsideration of Article 8.

#### **ARTICLE 9**

**To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty-Five Thousand dollars (\$155,000.00) to be deposited into the Fire Equipment Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**

Article 9 was read by Fire Chief Scott Nemet. The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator directed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 9.

By the show of a majority of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article, as presented, to the Official Ballot.

By a show of voter cards, the motion passed to restrict reconsideration of Article 9.

#### **ARTICLE 10**

**To see if the Town will vote to raise and appropriate the sum of Fifty-Five Thousand dollars (\$55,000.00) to be deposited into the Highway Equipment Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**

Article 10 was read by Highway Supervisor Randy Stevens.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator directed the Town Clerk to move the Article to the Official Ballot.

By the show of a majority of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article, as presented, to the Official Ballot.  
Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 10.

By a show of voter cards, the motion passed to restrict reconsideration of Article 10.

#### **ARTICLE 11**

**To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000.00) to be deposited into the Town Buildings Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**

Article 11 was read and moved by Chairman LaCourse.

The Article was seconded by Selectman Bugbee.

There being no discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 11.

By a show of voter cards, the motion passed to restrict reconsideration of Article 11.

#### **ARTICLE 12**

**To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000.00) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**

Article 12 was read by Highway Supervisor Randy Stevens.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 12.

By a show of voter cards, the motion passed to restrict reconsideration of Article 12.

#### **ARTICLE 13**

**To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand dollars (\$25,000.00) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**



Article 13 was read by Fire Chief Scott Nemet.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

Charles Cox commented on the fire ponds and cisterns in regards to affecting insurance rates.

There being no further discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 13.

By a show of voter cards, the motion passed to restrict reconsideration of Article 13.

#### **ARTICLE 14**

**To see if the Town will vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000) to be deposited into the Internal Service Fund for Accrued Benefits. (The Select Board recommends this article.) Majority vote required.**

Article 14 was read and moved by Chairman LaCourse.

The Article was seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 14.

By a show of voter cards, the motion passed to restrict reconsideration of Article 14.

#### **ARTICLE 15**

**To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000.00) to be deposited into the Transfer Station Equipment Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**

Article 15 was read by Selectman Bugbee.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 15.

By a show of voter cards, the motion passed to restrict reconsideration of Article 15.

## **ARTICLE 16**

**To see if the Town will vote to raise and appropriate the sum of Six thousand dollars (\$6,000.00) to be deposited into the Recreation Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**

Article 16 was read by Selectman Bugbee.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 16.

By a show of voter cards, the motion passed to restrict reconsideration of Article 16.

## **ARTICLE 17**

**To see if the Town will vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000.00) to be deposited into the Revaluation Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.**

Article 17 was read by Selectman Bugbee.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 17.

By a show of voter cards, the motion passed to restrict reconsideration of Article 17.

## **ARTICLE 18**

**Shall the Town vote to authorize that expenditures from the Public Safety Special Duty Revolving Fund also be utilized for the purpose of purchasing equipment for the Fire Department? The Town established this fund in 2011 pursuant to NH RSA 31:95-h. Revenues received from outside agencies for special duty are deposited into this fund. (The Select Board recommends this article.) Majority vote required.**

Article 18 was read by Selectman Bugbee.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no further discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 18.

By a show of voter cards, the motion passed to restrict reconsideration of Article 18.

#### **ARTICLE 19**

**To see if the Town will vote to raise and appropriate the sum of Three Thousand Four Hundred Nine and 99/100 Dollars (\$3,409.99) from the sale of timber on the Maud Jones Memorial Forest to be deposited into the Conservation Land Stewardship Trust Fund previously established for the purpose of enhancing the stewardship of Town-owned conservation lands or interests in lands. This sum to come from the unassigned fund balance. No amount to be raised from taxation. (The Select Board recommends this article.) Majority vote required.**

Article 19 was read by William Humm.

Jennifer Messeder asked for clarification on the funds.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no further discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 19.

By a show of voter cards, the motion passed to restrict reconsideration of Article 19.

#### **ARTICLE 20**

**To see if the Town will grant an easement to the Society for the Protection of New Hampshire Forests for the purpose of adding 7.49 acres of the Lee Town Forest to the existing Conservation Easement (Strafford County Registry of Deeds, Book 3628 Page 0102, March 26, 2008) held by the Society for the Protection of New Hampshire Forests.**

**(The Select Board recommends this article.) Majority vote required.**

Article 20 was read by William Humm.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

Mr. Humm then showed a PowerPoint presentation to explain the Article. Mary Ellen Webb spoke in favor of the Article.

There being no further discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 20.

By a show of voter cards, the motion passed to restrict reconsideration of Article 20.

#### **ARTICLE 21**

**To see if the Town will vote to authorize the Select Board to grant an easement/license on property owned by the Town for the purpose of installing a solar panel array at or adjacent to the Public Safety Complex and/or Transfer Station in connection with a proposed Solar Power Purchase Agreement, with an option to purchase the array, for a term not to exceed 35 years. (The Select Board recommends this article.) Majority vote required.**

Article 21 was read by Selectman Brown.

The Article was moved by Chairman LaCourse and seconded by Selectman Bugbee.

Lou Grondin made a presentation on the Article.

Jennifer Messeder asked a couple of questions and made a comment. James Banks commented on possibilities on the array. Charles Cox, John Tappan, Barbara Wauchope and Paul Gasowski also commented.

There being no further discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 21.

By a show of voter cards, the motion passed to restrict reconsideration of Article 21.

#### **ARTICLE 22**

**Shall the Town of Lee express its support for New Hampshire to join efforts in Massachusetts and Maine for the development of offshore wind power by asking the Town Clerk to, within 60 days of a positive vote, request that the Selectmen write a letter to Governor Sununu that urges the federal Bureau of Ocean Energy Management to allow him to appoint a bi-partisan task force of stakeholders to move forward on including wind energy in the State's suite of renewable energy plans. Floating wind turbines, located far offshore in federal waters are barely visible from 20 miles away, and could contribute toward the goal of using 100% renewable energy by the year 2050. (The Select Board recommends this article.) Majority vote required.**

Article 22 was read by Selectman Bugbee.

The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

Anika Barth spoke to the Article. She then presented an amendment to the Article to read:

Shall the Town of Lee express its support for New Hampshire to join efforts in Massachusetts and Maine for the development of offshore wind power by asking the Town Clerk to, within 60 days of a positive vote, request that the Select Board write a letter to Governor Sununu that urges him to request the federal Bureau of Ocean Energy Management ~~to allow him to appoint and convene~~ a bi-partisan task force of stakeholders to move forward on including offshore wind energy in the State's suite of renewable energy options. Floating wind turbines, floated far offshore in federal waters are barely visible from 20 miles away, and could contribute toward the goal of using 100% renewable energy by the year 2050. (The Select Board recommends this article.) Majority vote required.

The Amendment was moved by Chairman LaCourse and seconded by Selectman Bugbee.

By a show of affirmative voter cards, the Amendment passed.

The Town Administrator pointed out that the Amendment changed the Article more than what was underlined. The Moderator stated she reviewed it and it was acceptable.

Jennifer Messeder and Anika Barth commented. Jennifer Messeder made a motion to amend the Amended Article to:

Shall the Town of Lee express its support for New Hampshire to join efforts in Massachusetts and Maine for the development exploration of offshore wind power by asking the Town Clerk to, within 60 days of a positive vote, request that the Select Board write a letter to Governor Chris Sununu that urges him to request the federal Bureau of Ocean Energy Management ~~to~~ appoint and convene a bi-partisan task force of stakeholders to move forward on including offshore wind energy in the State's suite of renewable energy options. Floating wind turbines, floated far offshore in federal waters are barely visible from 20 miles away, and could contribute toward the goal of using 100% renewable energy by the year 2050. (The Select Board recommends this article.) Majority vote required.

By a show of affirmative voter cards, the Amendment passed. The amended Article to read:

Shall the Town of Lee express its support for New Hampshire to join efforts in Massachusetts and Maine for the exploration of offshore wind power by asking the Town Clerk to, within 60 days of a positive vote, request that the Select Board write a letter to Governor Chris Sununu that urges him to request the federal Bureau of Ocean Energy Management ~~to~~ appoint and convene a bi-partisan task force of stakeholders to move forward on including offshore wind energy in the State's suite of renewable energy options. Floating wind turbines, floated far offshore in federal

waters are barely visible from 20 miles away, and could contribute toward the goal of using 100% renewable energy by the year 2050. (The Select Board recommends this article.) Majority vote required.

There being no further discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article, as amended, to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 22.

By a show of voter cards, the motion passed to restrict reconsideration of Article 22.

### ARTICLE 23

To see if the Town will vote to establish a contingency fund for Fiscal Year 2018 for unanticipated expenses that may arise and further to raise and appropriate twenty thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (The Select Board recommends this article.) Majority vote required.

Article 23 was read by Selectman Bugbee. The Article was moved by Chairman LaCourse and seconded by Selectman Brown.

There being no discussion and by a show of affirmative voter cards, the Moderator instructed the Town Clerk to move the Article to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 23.

By a show of voter cards, the motion passed to restrict reconsideration of Article 23.

Chairman LaCourse thanked all for coming to the session and also thanked the Moderator. He then moved to adjourn, Selectman Bugbee seconded.

By a show of affirmative voter cards, at 12:15 pm, the Moderator adjourned the meeting to reconvene on March 13, 2018 at 7:00 am.

Respectfully submitted,

  
Linda R. Reinhold  
Town Clerk

3308 registered vote  
23 new voter

506 election day votes

16% voter turnout

**OFFICIAL BALLOT**  
**ANNUAL TOWN ELECTION**  
**LEE, NEW HAMPSHIRE**  
**MARCH 13, 2018**

*Jynda R. Rembold*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**Article 1.** To choose all necessary Town Officers for the ensuing year.

**SELECTMAN**

VOTE FOR NO  
For Three Years MORE THAN ONE

**JOHN R. LACOURSE** 406 ☐

(Write-in) ☐

**MODERATOR**

VOTE FOR NO  
For Two Years MORE THAN ONE

**JANICE NEILL** 450 ☐

(Write-in) ☐

**TRUSTEE OF THE TRUST FUNDS**

VOTE FOR NO  
For Three Years MORE THAN ONE

**KAREN LONG** 450 ☐

(Write-in) ☐

**SUPERVISOR OF THE CHECKLIST**

VOTE FOR NO  
For Six Years MORE THAN ONE

**MARIAN KELSEY** 464 ☐

(Write-in) ☐

**LIBRARY TRUSTEE**

VOTE FOR NO  
For Three Years MORE THAN ONE

**ANNAMARIE GASOWSKI** 440 ☐

(Write-in) ☐

**LIBRARY TRUSTEE**

VOTE FOR NO  
For Two Years MORE THAN ONE

*Deborah Schanda* ☐  
(write in) (Write-in)

**CEMETERY TRUSTEE**

VOTE FOR NO  
For Three Years MORE THAN ONE

**JACQUELYN NEILL** 449 ☐

(Write-in) ☐

**ADVISORY BUDGET COMMITTEE**

VOTE FOR NO  
For Three Years MORE THAN TWO

**REBECCA HAWTHORNE** 256 ☐

**PATRICIA BARBOUR** 256 ☐

**CORD BLOMQUIST** 159 ☐

(Write-in) ☐

(Write-in) ☐

**ADVISORY BUDGET COMMITTEE**

VOTE FOR NO  
For One Year MORE THAN ONE

**THOMAS E. MURDOCH** 434 ☐

(Write-in) ☐

March 13, 2018

I certify that this official ballot (4 pages) is  
True and correct

*Jynda R. Rembold*  
Town Clerk

page 1 <sup>23</sup>

**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
LEE, NEW HAMPSHIRE  
MARCH 13, 2018**

*Sandra B. Kimball*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☐

**ARTICLES**

**ARTICLE 2**

Are you in favor of the adoption of Amendment No.1-2018 as proposed by the Planning Board for the Town Zoning Ordinance as follows?

Article II, Definition

Accessory Dwelling Unit: Shall mean a separate dwelling unit which is contained within or attached to a single family residence on a conforming lot. Such unit shall have no more than two bedrooms and shall be no larger than eight hundred (800) sq. feet. ~~The primary unit shall~~ **One of the units must** be owner occupied.

YES **449**  
NO **51**

Note: Deleted language is crossed out; new language is in bold italics

**ARTICLE 3**

Are you in favor of the adoption of Amendment No. 1-2018 as proposed by the Planning Board for the Town Building Regulations as follows?

Article II, Definitions

Accessory Dwelling Unit: Shall mean a separate dwelling unit which is contained within or attached to a single family residence on a conforming lot. Such unit shall have no more than two (2) bedrooms and shall be no larger than eight hundred (800) sq. feet. ~~The primary unit shall~~ **One of the units must** be owner occupied.

YES **439**  
NO **57**

Note: Deleted language is crossed out; new language is in bold italics

**ARTICLE 4**

Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the assessor by April 15 of the tax year. (The Select Board recommends this article.) Majority Vote Required.

YES **439**  
NO **59**

**ARTICLE 5**

To see if the Town will vote to raise and appropriate a sum not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) for the purchase of a parcel of land (approximately 5.4 acres) from the Lee Church Congregational, which includes the Parish House (aka Parsonage.) The Parish House shall be removed from the parcel no later than July 1, 2019. The parcel abuts the Town property that includes Town Hall, the Annex, the Library, the Historical Museum, and the Tool Shed w/Tramp Room. Said sum includes the purchase price, demolition and hazardous material abatement costs, and transactional costs. The total sum shall come from the Unassigned Fund Balance and no amount to be raised from taxation. (The Select Board recommends this article.) Majority Vote Required.

YES **348**  
NO **151**

**ARTICLE 6**

To see if the Town will vote to raise and appropriate a sum not to exceed One Hundred Fifteen Thousand Dollars (\$115,000) for schematic design, preliminary engineering, and construction management fees for renovations and an addition to the existing Library; renovations to Town Hall, the Historical Museum, and Tool Shed w/Tramp Room; and building new Town Offices. And to further authorize withdrawal of \$80,500 from the Town Building Capital Reserve Fund and \$34,500 from the Lee Library Building Capital Reserve Fund. (The Select Board recommends this article.) Majority Vote Required.

YES **317**  
NO **185**

**ARTICLE 7**

To see if the Town will vote to raise and appropriate a sum not to exceed Fifty-Seven Thousand Dollars (\$57,000) for the purchase of a Fire Command Vehicle and related safety equipment and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. (The Select Board recommends this article.) Majority vote required.

YES **387**  
NO **116**

**TURN BALLOT OVER AND CONTINUE VOTING**

*Page 2*



## ARTICLES CONTINUED

### ARTICLE 8

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$4,065,766**. Should this article be defeated, the default budget shall be **\$3,900,046**, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Select Board recommends this article.) Majority vote required.

YES 330  
NO 155

### ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty-Five Thousand dollars (\$155,000.00) to be deposited into the Fire Equipment Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 344  
NO 147

### ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Fifty-Five Thousand dollars (\$55,000.00) to be deposited into the Highway Equipment Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 403  
NO 85

### ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000.00) to be deposited into the Town Buildings Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 323  
NO 106

### ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000.00) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 402  
NO 86

### ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand dollars (\$25,000.00) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 366  
NO 124

### ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000) to be deposited into the Internal Service Fund for Accrued Benefits. (The Select Board recommends this article.) Majority vote required.

YES 325  
NO 158

### ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000.00) to be deposited into the Transfer Station Equipment Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 375  
NO 114

### ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of Six thousand dollars (\$6,000.00) to be deposited into the Recreation Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 329  
NO 160

### ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000.00) to be deposited into the Revaluation Capital Reserve Fund. (The Select Board recommends this article.) Majority vote required.

YES 288  
NO 194

### ARTICLE 18

Shall the Town vote to authorize that expenditures from the Public Safety Special Duty Revolving Fund also be utilized for the purpose of purchasing equipment for the Fire Department? The Town established this fund in 2011 pursuant to NH RSA 31:95-h. Revenues received from outside agencies for special duty are deposited into this fund. (The Select Board recommends this article.) Majority vote required.

YES 390  
NO 101

### ARTICLE 19

To see if the Town will vote to raise and appropriate the sum of Three Thousand Four Hundred Nine and 99/100 Dollars (\$3,409.99) from the sale of timber on the Maud Jones Memorial Forest to be deposited into the Conservation Land Stewardship Trust Fund previously established for the purpose of enhancing the stewardship of Town-owned conservation lands or interests in lands. This sum to come from the unassigned fund balance. No amount to be raised from taxation. (The Select Board recommends this article.) Majority vote required.

YES 430  
NO 62

GO TO NEXT BALLOT AND CONTINUE VOTING

Page 3  
*th*

**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
LEE, NEW HAMPSHIRE  
MARCH 13, 2018**

*Jynda G. Kimball*  
TOWN CLERK

**ARTICLES CONTINUED**

**ARTICLE 20**

To see if the Town will grant an easement to the Society for the Protection of New Hampshire Forests for the purpose of adding 7.49 acres of the Lee Town Forest to the existing Conservation Easement (Strafford County Registry of Deeds, Book 3628 Page 0102, March 26, 2008) held by the Society for the Protection of New Hampshire Forests. (The Select Board recommends this article.) Majority vote required.

YES **427**  
NO **71**

**ARTICLE 21**

To see if the Town will vote to authorize the Select Board to grant an easement/license on property owned by the Town for the purpose of installing a solar panel array at or adjacent to the Public Safety Complex and/or Transfer Station in connection with a proposed Solar Power Purchase Agreement, with an option to purchase the array, for a term not to exceed 35 years. (The Select Board recommends this article.) Majority vote required.

YES **415**  
NO **82**

**ARTICLE 22**

Shall the Town of Lee express its support for New Hampshire to join efforts in Massachusetts and Maine for the exploration of offshore wind power by asking the Town Clerk to, within 60 days of a positive vote, request that the Select Board write a letter to Governor Chris Sununu that urges him to request the Federal Bureau of Ocean Energy Management to appoint and convene a bi-partisan task force of stakeholders to move forward on including offshore wind energy in the State's suite of renewable energy options. Floating wind turbines, floated far offshore in federal waters are barely visible from 20 miles away, and could contribute toward the goal of using 100% renewable energy by the year 2050. (The Select Board recommends this article.) Majority vote required.

YES **357**  
NO **129**

**ARTICLE 23**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2018 for unanticipated expenses that may arise and further to raise and appropriate twenty thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (The Select Board recommends this article.) Majority vote required.

YES **381**  
NO **112**

**YOU HAVE NOW COMPLETED VOTING**

Page 4  
*h*

Town of Lee  
Operating Budget Comparison  
FY19 (Current) Vs Proposed FY 20 Budget

Account	FY19 Approved	FY20 Proposed	+/-
Selectmens Office - 41301	\$143,849	\$145,447	\$1,598
Elections & Registrations - 41401	\$11,620	\$11,320	(\$300)
Town Clerk/Tax Collector - 41411	\$92,848	\$94,835	\$1,987
Financial Administration - 41501	\$99,577	\$103,056	\$3,479
IT Expenses - 41502	\$81,600	\$73,500	(\$8,100)
Assessing - 41521	\$33,700	\$33,700	\$0
Legal Fees - 41531	\$15,000	\$18,000	\$3,000
Personnel Administration - 41551	\$822,013	\$766,739	(\$55,274)
Planning & Zoning - 41911	\$114,027	\$110,728	(\$3,299)
Government Buildings - 41941	\$99,002	\$95,209	(\$3,793)
Cemetery - 41951	\$ 6,300	\$ 7,200	\$900
Insurance - 41961	\$44,096	\$44,204	\$108
Other General Government - 41991	\$	\$	\$0
Police Department - 42101	\$703,951	\$734,851	\$30,900
Dispatch - Police & Fire - 42111	\$15,157	\$15,459	\$302
Ambulance - 42151	\$19,963	\$20,199	\$236
Fire Department - 42201	\$457,485	\$512,117	\$54,632
Code Enforcement - 42401	\$54,549	\$55,641	\$1,092
Emergency Management - 42901	\$7,600	\$5,600	(\$2,000)
Highway Department - 43111	\$497,967	\$527,932	\$29,965
Transfer Station - 43211	\$168,935	\$177,669	\$8,735
Solid Waste Disposal - 43241	\$139,070	\$143,999	\$4,929
Water Treatment, Distr & Conservation - 43311	\$200	\$200	\$0
Animal Control - 44141	\$1,000	\$ 500	(\$500)
Health Service Agencies - 44151	\$20,878	\$22,678	\$1,800
General Assistance Administration - 44411	\$5,700	\$5,655	(\$45)
Direct Welfare Assistance - 44421	\$24,500	\$19,500	(\$5,000)
Parks & Recreation - 45201	\$46,200	\$27,000	(\$19,200)
Library - 45501	\$229,607	\$239,838	\$10,231
Patriotic Purposes - 45831	\$500	\$500	\$0
Culture & Recreation - 45891	\$ 1,000	\$	(\$1,000)
Conservation - 46191	\$0	\$0	\$0
Long Term Debt - 47111	\$90,000	\$90,000	\$0
Interest on Long Term Debt - 47211	\$17,873	\$13,964	(\$3,909)
<b>TOTAL OPERATING BUDGET</b>	<b>\$4,065,766</b>	<b>\$4,117,240</b>	<b>\$51,474</b> <b>1.27%</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Proposed Budget**

**Lee**


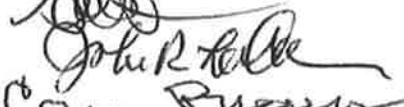
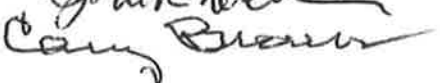
For the period beginning July 1, 2019 and ending June 30, 2020

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: January 28, 2019

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
SATI BURGEE	SECRETMAN	
John M. LaCour	Selection	
Cary Brown	SELECTMAN	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Proposed Appropriations for period ending 6/30/2020	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	05	\$133,347	\$143,849	\$145,447	\$0
4140-4149	Election, Registration, and Vital Statistics	05	\$88,840	\$104,468	\$106,155	\$0
4150-4151	Financial Administration	05	\$155,756	\$181,176	\$176,556	\$0
4152	Revaluation of Property	05	\$35,513	\$33,700	\$33,700	\$0
4153	Legal Expense	05	\$18,193	\$15,000	\$18,000	\$0
4155-4159	Personnel Administration	05	\$703,023	\$822,013	\$766,739	\$0
4191-4193	Planning and Zoning	05	\$102,312	\$114,027	\$110,728	\$0
4194	General Government Buildings	05	\$108,244	\$99,002	\$95,209	\$0
4195	Cemeteries	05	\$5,285	\$6,300	\$7,200	\$0
4196	Insurance	05	\$42,495	\$44,096	\$44,204	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$5,796	\$20,000	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,398,804</b>	<b>\$1,583,631</b>	<b>\$1,503,938</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	05	\$647,428	\$719,108	\$750,310	\$0
4215-4219	Ambulance	05	\$19,776	\$19,963	\$20,199	\$0
4220-4229	Fire	05	\$418,562	\$457,485	\$512,117	\$0
4240-4249	Building Inspection	05	\$40,573	\$54,549	\$55,641	\$0
4290-4298	Emergency Management	05	\$4,117	\$7,600	\$5,600	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$1,130,456</b>	<b>\$1,258,705</b>	<b>\$1,343,867</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration	05	\$617,775	\$497,967	\$527,932	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$617,775</b>	<b>\$497,967</b>	<b>\$527,932</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Proposed Appropriations for period ending 6/30/2020	
					(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration	05	\$164,786	\$168,935	\$177,669	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	05	\$145,850	\$139,070	\$143,999	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$310,636</b>	<b>\$308,005</b>	<b>\$321,668</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration	05	\$0	\$200	\$200	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$200</b>	<b>\$200</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	05	\$0	\$1,000	\$500	\$0
4415-4419	Health Agencies, Hospitals, and Other	05	\$17,876	\$20,878	\$22,678	\$0
<b>Health Subtotal</b>			<b>\$17,876</b>	<b>\$21,878</b>	<b>\$23,178</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	05	\$15,619	\$30,200	\$25,155	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$15,619</b>	<b>\$30,200</b>	<b>\$25,155</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	05	\$39,688	\$46,200	\$27,000	\$0
4550-4559	Library	05	\$182,824	\$229,607	\$239,838	\$0
4583	Patriotic Purposes	05	\$995	\$500	\$500	\$0
4589	Other Culture and Recreation		\$0	\$1,000	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$223,507</b>	<b>\$277,307</b>	<b>\$267,338</b>	<b>\$0</b>





**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Proposed Appropriations for period ending 6/30/2020	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$5,300	\$3,410	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$5,300	\$3,410	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	05	\$90,000	\$90,000	\$90,000	\$0
4721	Long Term Bonds and Notes - Interest	05	\$21,978	\$17,873	\$13,964	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$111,978	\$107,873	\$103,964	\$0
Capital Outlay						
4901	Land		\$0	\$250,000	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$181,114	\$57,000	\$0	\$0
4903	Buildings		\$4,958	\$115,000	\$0	\$0
4909	Improvements Other than Buildings		\$8,378	\$0	\$0	\$0
Capital Outlay Subtotal			\$194,450	\$422,000	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$4,117,240	\$0



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Special Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2020	
			(Recommended)	(Not Recommended)
4721	Long Term Bonds and Notes - Interest	03	\$73,056	\$0
	Purpose: Town Center Project			
4902	Machinery, Vehicles, and Equipment	06	\$149,000	\$0
	Purpose: Purchase SCBA Equipment			
4902	Machinery, Vehicles, and Equipment	07	\$11,000	\$0
	Purpose: Purchase of Thermal Image Camera			
4903	Buildings	03	\$4,060,000	\$0
	Purpose: Town Center Project			
4915	To Capital Reserve Fund	04	\$50,000	\$0
	Purpose: Establish Town Hall Renovation CRF			
4915	To Capital Reserve Fund	08	\$175,000	\$0
	Purpose: Fire Equipment CRF			
4915	To Capital Reserve Fund	09	\$35,000	\$0
	Purpose: Town Buildings CRF			
4915	To Capital Reserve Fund	10	\$50,000	\$0
	Purpose: Highway Road & Bridge CRF			
4915	To Capital Reserve Fund	11	\$55,000	\$0
	Purpose: Highway Equipment CRF			
4915	To Capital Reserve Fund	12	\$20,000	\$0
	Purpose: Transfer Station Equipment CRF			
4915	To Capital Reserve Fund	13	\$20,000	\$0
	Purpose: Fire Ponds & Cisterns CRF			
4915	To Capital Reserve Fund	14	\$15,000	\$0
	Purpose: Revaluation CRF			
4916	To Expendable Trusts/Fiduciary Funds	15	\$15,000	\$0
	Purpose: Internal Service Fund for Accrued Benefits			
Total Proposed Special Articles			\$4,728,056	\$0





**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2020	
			(Recommended)	(Not Recommended)
4199	Other General Government	17	\$20,000	\$0
<i>Purpose: Contingency Fund</i>				
<b>Total Proposed Individual Articles</b>			<b>\$20,000</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Revenues**

Account	Source	Article	Actual Revenues for period ending 6/30/2018	Estimated Revenues for period ending 6/30/2019	Estimated Revenues for period ending 6/30/2020
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	05	\$21,250	\$11,451	\$21,250
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	05	\$5,715	\$19,175	\$5,715
3186	Payment in Lieu of Taxes	05	\$6,257	\$11,933	\$6,257
3187	Excavation Tax	05	\$286	\$253	\$286
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$106,033	\$86,765	\$106,033
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$139,541</b>	<b>\$129,577</b>	<b>\$139,541</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	05	\$8,807	\$4,798	\$8,807
3220	Motor Vehicle Permit Fees	05	\$859,759	\$814,652	\$859,759
3230	Building Permits	05	\$80,539	\$49,220	\$80,539
3290	Other Licenses, Permits, and Fees	05	\$23,947	\$22,413	\$23,947
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$973,052</b>	<b>\$891,083</b>	<b>\$973,052</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	05	\$223,457	\$223,457	\$223,457
3353	Highway Block Grant	05	\$207,627	\$112,506	\$207,627
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	05	\$24,422	\$10,133	\$24,422
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$455,506</b>	<b>\$346,096</b>	<b>\$455,506</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	05	\$90,508	\$74,412	\$90,508
3409	Other Charges	05	\$365	\$20	\$365
<b>Charges for Services Subtotal</b>			<b>\$90,873</b>	<b>\$74,432</b>	<b>\$90,873</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	05	\$7,500	\$8,618	\$7,500
3502	Interest on Investments	05	\$14,351	\$1,824	\$14,351
3503-3509	Other	05	\$61,877	\$61,593	\$61,877
<b>Miscellaneous Revenues Subtotal</b>			<b>\$83,728</b>	<b>\$72,035</b>	<b>\$83,728</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-636**

**Revenues**

Account	Source	Article	Actual Revenues for period ending 6/30/2018	Estimated Revenues for period ending 6/30/2019	Estimated Revenues for period ending 6/30/2020
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	05, 07, 06, 03	\$248,898	\$259,340	\$977,898
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$248,898</b>	<b>\$259,340</b>	<b>\$977,898</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$0	\$3,495,000
9998	Amount Voted from Fund Balance	17	\$0	\$0	\$20,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$3,515,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,991,598</b>	<b>\$1,772,563</b>	<b>\$6,235,598</b>



**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2019</b>	<b>Period ending 6/30/2020</b>
Operating Budget Appropriations		\$4,117,240
Special Warrant Articles	\$626,410	\$4,728,056
Individual Warrant Articles	\$220,000	\$20,000
Total Appropriations	\$4,912,176	\$8,865,296
Less Amount of Estimated Revenues & Credits	\$1,912,444	\$6,235,598
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,999,732</b>	<b>\$2,629,698</b>



**Default Budget of the Municipality**

**Lee**

For the period beginning July 1, 2019 and ending June 30, 2020

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: January 28, 2019

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Cathy Brown	Chair - DRS	[Signature]
John R. LaCourse	Secretary	[Signature]
Scott Brown	Seaman	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$143,849	\$0	\$0	\$143,849
4140-4149	Election, Registration, and Vital Statistics	\$104,468	\$0	\$0	\$104,468
4150-4151	Financial Administration	\$181,176	\$0	\$0	\$181,176
4152	Revaluation of Property	\$33,700	\$0	\$0	\$33,700
4153	Legal Expense	\$15,000	\$0	\$0	\$15,000
4155-4159	Personnel Administration	\$822,013	\$0	\$0	\$822,013
4191-4193	Planning and Zoning	\$114,027	\$0	\$0	\$114,027
4194	General Government Buildings	\$99,002	\$0	\$0	\$99,002
4195	Cemeteries	\$6,300	\$0	\$0	\$6,300
4196	Insurance	\$44,096	\$0	\$0	\$44,096
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>		<b>\$1,563,631</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,563,631</b>
<b>Public Safety</b>					
4210-4214	Police	\$719,108	\$0	\$0	\$719,108
4215-4219	Ambulance	\$19,963	\$0	\$0	\$19,963
4220-4229	Fire	\$457,485	\$0	\$0	\$457,485
4240-4249	Building Inspection	\$54,549	\$0	\$0	\$54,549
4290-4298	Emergency Management	\$7,600	\$0	\$0	\$7,600
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>		<b>\$1,258,705</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,258,705</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$497,967	\$0	\$0	\$497,967
4312	Highways and Streets	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$497,967</b>	<b>\$0</b>	<b>\$0</b>	<b>\$497,967</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2019**  
**MS-DTB**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>Sanitation</b>					
4321	Administration	\$168,935	\$0	\$0	\$168,935
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$139,070	\$0	\$0	\$139,070
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$308,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$308,005</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$200	\$0	\$0	\$200
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$1,000	\$0	\$0	\$1,000
4415-4419	Health Agencies, Hospitals, and Other	\$20,878	\$0	\$0	\$20,878
<b>Health Subtotal</b>		<b>\$21,878</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,878</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$30,200	\$0	\$0	\$30,200
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$30,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,200</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$46,200	\$0	\$0	\$46,200
4550-4559	Library	\$229,607	\$0	\$0	\$229,607
4583	Patriotic Purposes	\$500	\$0	\$0	\$500
4589	Other Culture and Recreation	\$1,000	\$0	\$0	\$1,000
<b>Culture and Recreation Subtotal</b>		<b>\$277,307</b>	<b>\$0</b>	<b>\$0</b>	<b>\$277,307</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019  
MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$90,000	\$0	\$0	\$90,000
4721	Long Term Bonds and Notes - Interest	\$17,873	\$0	\$0	\$17,873
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$107,873</b>	<b>\$0</b>	<b>\$0</b>	<b>\$107,873</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$4,065,766</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,065,766</b>



**2018 BALLOT QUESTIONS**  
**Annual Town Election March 12, 2019**  
**For the TOWN OF LEE, NEW HAMPSHIRE**

**FIRST SESSION:** To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Mast Way School located on Mast Road, Lee at 9:00 a.m. on February 2, 2019. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through 18. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

**SECOND SESSION:** To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Public Safety Complex, 20 George Bennett Road, Lee on March 12, 2019. The Polls will be open from 7:00 a.m. to 7:00 p.m.

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**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year:

SELECTMAN	One for Three Years	Cary S. Brown
TREASURER	One for Three Years	Benjamin Genes
TRUSTEE of the TRUST FUNDS	One for Three Years	
CEMETERY TRUSTEE	One for Three Years	Peter Hoyt
LIBRARY TRUSTEE	One for Three Years	Katrinka Pellecchia
ADVISORY BUDGET COMMITTEE	One for Three Years	Scott Bugbee
		Thomas Murdoch

**ARTICLE 2**

Are you in favor of the adoption of Amendment No.1-2019 as proposed by the Planning Board for the Town Zoning Ordinance as follows?

- a. Extend the existing commercial zone along the southerly side of Rt. 4 (Concord Rd) from 60 Concord Rd (Dollar General) to the intersection of Rt. 4 & Sheep Rd, with a depth of 500 feet. On the northern side of Rt. 4, extend the existing commercial zone an additional 2,400 feet with a depth of 500 feet. (Majority vote required.)
- b. Clarify the frontage requirement in all sections of the ordinance to include the word "contiguous" in order to be consistent with the definition of frontage. (Majority vote required.)
- c. Include Bed and Breakfast in the definitions: An owner occupied dwelling providing sleeping accommodations for no more than 10 people, with each person staying no more than 10 consecutive days, which may also offer a morning meal. The term Bed and Breakfast shall include all such accommodations regardless of the manner or form such accommodations are being offered to the public. (Majority vote required.)

- d. Delete the current definitions of Agriculture, Farm, Farming, Farm Market, Roadside Farm Stand & Ag Tourism and simply reference NH RSA 21:34a, as amended in our Zoning Ordinance. (Majority vote required.)
- e. Amend the terms in the Agriculture Signage section to be consistent with Article II (Definitions) and Article III (Purpose) in the zoning ordinance. (Majority vote required.)
- f. In Article III, General Provision delete the current Section E Agriculture, Farm Market, Roadside Farm Stand, Agriculture Tourism, and replace with:

AGRICULTURE: (Agriculture, Farm, Farming, as defined by RSA 21:34a) Agricultural activities shall be permitted in all zones subject to the following regulations:

- 1. Farm stands which include any permanent structures/buildings shall be subject to the current Zoning Regulations and to site review by the Town of Lee.
- 2. All temporary and permanent Farm Stands are required to be registered with the Town of Lee Code Enforcement Office. Any temporary buildings/structures are exempt from the definition of building/structures as defined in Article V, (Residential Zone) of the Town of Lee Zoning Ordinance as amended, and Article XV (Wet soils Conservation Zone) and are exempt from the Setback provisions from Article V, (Residential Zone) and Article XV, (Wet Soils Conservation Zone) however they must be removed upon the conclusion of the seasonal activities.
- 3. Farm roadside stands which do not comply with NH RSA 21:34-a, III are not permitted.
- 4. All temporary seasonal roadside farms stands shall be placed and operated in such a manner that does not create health or safety risks and may be subject to site review.

AG TOURISM: In order to be a permitted use, the farm must be actively producing agricultural products for sale. Farms where the seller is not actively producing agricultural products for sale shall require a special exception. Majority vote required.

### **ARTICLE 3**

To see if the Town will vote to raise and appropriate the sum of \$4,060,000 (gross budget) for the purpose of adding onto the Lee Public Library, building a new Municipal Office Building, relocating the Train Depot (aka Lee Historical Museum) and repurposing the Town Annex, and to authorize the issuance of not more than \$3,495,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33:1 et seq., as amended; and to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto, including, but not limited to, withdrawing \$375,278 from the Lee Library Building Capital Reserve Fund created for this purpose, withdrawing \$60,000 from the Library Capital Reserve Fund; and withdrawing \$129,722 from the Town Building Capital Reserve Fund. All of the said funds, including bond proceeds, to be used for designing, engineering, building, and equipping said buildings. And further, to raise and appropriate an additional sum of \$73,056 for the first year's interest payment on the bond. The Select Board recommends this article. Requires 3/5 ballot vote to pass.

#### **ARTICLE 4**

To see if the town will vote to establish a Renovating Town Hall Capital Reserve Fund under the provisions of RSA 35.1 for Renovating Town Hall and to raise and appropriate Fifty thousand dollars (\$50,000) to be placed in this fund. Further, to name the Select Board as agents to expend from said fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 5**

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$4,117,240**. Should this article be defeated, the default budget shall be **\$4,065,766**, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 6**

To see if the Town will vote to raise and appropriate a sum not to exceed One Hundred Forty-nine Thousand Dollars (\$149,000) for the purchase of 20 Self-Contained Breathing Apparatus (SCBA) meeting the current NFPA 1981-Standard on Open-Circuit Self –Contained Breathing Apparatus (SCBA) for Emergency Services, 2019 edition and NFPA 1982-Standard on Personal Alert Safety Systems (PASS), 2018 edition and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 7**

To see if the Town will vote to raise and appropriate a sum not to exceed Eleven Thousand Dollars (\$11,000) for the purchase of a Thermal Imager Camera meeting current NFPA 1801 Standard on Thermal Imagers for the Fire Service and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 8**

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of Thirty-Five Thousand dollars (\$35,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

**ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

**ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of Fifty-Five Thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

**ARTICLE 12**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

**ARTICLE 13**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

**ARTICLE 14**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Revaluation Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

**ARTICLE 15**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required.

**ARTICLE 16**

Shall the town suspend efforts to remove or demolish the Lee Parish House until July 1, 2020 to allow the Lee Heritage Commission sufficient time to explore options for its preservation and future use and to submit a proposal for the March 2020 ballot? The Select Board recommends this article. Majority vote required.

**ARTICLE 17**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2020 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

### **ARTICLE 18 – Submitted via petition**

Do you support the following resolution and request the Select Board to forward it to our US Senators and House Representatives?

**WHEREAS** nuclear war is not healthy for children or any other living thing;

**WHEREAS** the detonation of even a small number of nuclear weapons could have catastrophic human and environmental consequences that could affect everyone on the planet;

**WHEREAS** the United States continues to reserve the right to use nuclear weapons first, which reduces the threshold for nuclear use and makes a nuclear war more likely;

**WHEREAS** the United States president has the sole and unchecked authority to order the use of nuclear weapons;

**WHEREAS** the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals;

**WHEREAS** in July 2017, 122 nations approved the Treaty on the Prohibition of Nuclear Weapons which makes it illegal under international law to develop, test, produce, manufacture or otherwise acquire, possess or stockpile nuclear weapons or other nuclear explosive devices;

**THEREFORE**, we call on the United States to lead a global effort to prevent nuclear war by:

- Renouncing the option of using nuclear weapons first
- Ending the sole, unchecked authority of any president to launch a nuclear attack
- Taking United States nuclear weapons off hair-trigger alert
- Cancelling the plan to replace its entire arsenal with enhanced weapons
- Actively pursuing a verifiable agreement among nuclear-armed nations to eliminate their nuclear arsenals

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Selectmen  
Town of Lee, New Hampshire

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lee, New Hampshire (the "Town"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 2 to the financial statements, management has not recorded a liability, deferred outflows of resources, or deferred inflows of resources for the District's single employer other post-employment benefits plan in governmental activities and, accordingly, has not recorded an expense for the current period change. Accounting principles generally accepted in the United States of America require that other post-employment benefits attributable to employee services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee be accrued as liabilities and expenses as employees earn the rights to the benefits, which would increase the deferred inflows, liabilities, and deferred outflows, reduce the net position, and change the expenses of the governmental activities. The amount by which this departure would affect the deferred outflows, liabilities, deferred inflows, net position, and expenses of the governmental activities is not reasonably determinable.

### ***Adverse Opinion***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly, the financial position of the governmental activities of the Town of Lee, New Hampshire, as of June 30, 2018, or the changes in financial position thereof for the year then ended.

### ***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Lee, New Hampshire, as of June 30, 2018 and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, schedule of changes in the Town's proportionate share of the net OPEB liability, schedule of Town OPEB contributions, schedule of changes in the Town's proportionate share of the net pension liability, and the schedule of Town pension contributions on pages 29-35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is



required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lee, New Hampshire's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Vackon Cherry & Company PC

Manchester, New Hampshire  
February 19, 2019

EXHIBITC  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
June 30, 2018

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 7,231,770	\$ 102,464	\$ 7,334,234
Investments	2,778,392	410,241	3,188,633
Taxes receivable, net	386,971		386,971
Accounts receivable		11,567	11,567
Due from other funds	149,605	19,567	169,172
Total Assets	<u>10,546,738</u>	<u>543,839</u>	<u>11,090,577</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Total Deferred Outflows of Resources			
Total Assets and Deferred Outflows of Resources	<u>\$ 10,546,738</u>	<u>\$ 543,839</u>	<u>\$ 11,090,577</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 290,418		\$ 290,418
Accrued expenses	78,372		78,372
Due to other governments	1,292		1,292
Due to other funds	19,567	\$ 29,042	48,609
Total Liabilities	389,649	29,042	<u>418,691</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Property taxes collected in advance	5,433,825		5,433,825
Uncollected property taxes	350,381		350,381
Uncollected land use taxes	9,500		9,500
Total Deferred Inflows of Resources	<u>5,793,706</u>		<u>5,793,706</u>
<b>FUND BALANCES</b>			
Nonspendable		118,710	118,710
Restricted	56,958	54,623	111,581
Committed	2,407,885	335,242	2,743,127
Assigned	57,232	6,222	63,454
Unassigned	1,841,308		1,841,308
Total Fund Balances	<u>4,363,383</u>	<u>514,797</u>	<u>4,878,180</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 10,546,738</u>	<u>\$ 543,839</u>	<u>\$ 11,090,577</u>

*See accompanying notes to the basic financial statements*

## EXHIBITD

**TOWN OF LEE, NEW HAMPSHIRE****Statement of Revenues, Expenditures and Changes in Fund Balances****Governmental Funds**

For the Year Ended June 30, 2018

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Revenues:			
Taxes	\$ 2,572,299	\$ 15,750	\$ 2,588,049
Licenses and permits	973,052		973,052
Intergovernmental	455,506		455,506
Charges for services	90,508	113,717	204,225
Interest and investment income	49,497	7,150	56,647
Miscellaneous	88,856	7,615	96,471
Total Revenues	<u>4,229,718</u>	<u>144,232</u>	<u>4,373,950</u>
Expenditures:			
Current operations:			
General government	1,409,089		1,409,089
Public safety	1,124,457	83,908	1,208,365
Highways and streets	610,417		610,417
Sanitation	302,444		302,444
Health and welfare	33,494		33,494
Culture and recreation	231,075	3,776	234,851
Conservation	1,962		1,962
Capital outlay	216,000		216,000
Debt service:			
Principal retirement	90,000		90,000
Interest and fiscal charges	21,978		21,978
Total Expenditures	<u>4,040,916</u>	<u>87,684</u>	<u>4,128,600</u>
Net change in fund balances	188,802	56,548	245,350
Fund balances at beginning of year	<u>4,174,581</u>	<u>458,249</u>	<u>4,632,830</u>
Fund balances at end of year	<u>\$ 4,363,383</u>	<u>\$ 514,797</u>	<u>\$ 4,878,180</u>

*See accompanying notes to the basic financial statements*

SCHEDULE 1

**TOWN OF LEE, NEW HAMPSHIRE**

**Schedule of Revenues, Expenditures and Changes in Fund Balance**

**Budget and Actual (Budgetary Basis) - General Fund**

For the Year Ended June 30, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>		
Revenues:				
Taxes	\$ 2,532,478	\$ 2,532,478	\$ 2,555,470	\$ 22,992
Licenses and permits	891,083	891,083	973,052	81,969
Intergovernmental	346,096	441,281	455,506	14,225
Charges for services	74,412	74,412	90,508	16,096
Interest and investment income	1,824	1,824	14,351	12,527
Miscellaneous	70,231	70,231	80,027	9,796
Total Revenues	<u>3,916,124</u>	<u>4,011,309</u>	<u>4,168,914</u>	<u>157,605</u>
Expenditures:				
Current operations:				
General government	1,573,389	1,573,389	1,388,495	184,894
Public safety	1,157,528	1,157,528	1,119,116	38,412
Highways and streets	493,542	543,132	539,812	3,320
Sanitation	301,544	301,544	299,586	1,958
Health and welfare	49,076	49,076	33,494	15,582
Culture and recreation	186,367	186,367	177,107	9,260
Capital outlay	259,340	201,358	200,450	908
Debt service:				
Principal retirement	90,000	90,000	90,000	
Interest and fiscal charges	21,978	21,978	21,978	
Total Expenditures	<u>4,132,764</u>	<u>4,124,372</u>	<u>3,870,038</u>	<u>254,334</u>
Excess revenues over (under) expenditures	<u>(216,640)</u>	<u>(113,063)</u>	<u>298,876</u>	<u>411,939</u>
Other financing sources (uses):				
Transfers in	259,340	201,358	194,450	(6,908)
Transfers out	(462,700)	(462,700)	(462,700)	
Total other financing sources (uses)	<u>(203,360)</u>	<u>(261,342)</u>	<u>(268,250)</u>	<u>(6,908)</u>
Net change in fund balance	(420,000)	(374,405)	30,626	405,031
Fund balance at beginning of year				
- Budgetary Basis	<u>2,458,309</u>	<u>2,458,309</u>	<u>2,458,309</u>	
Fund balance at end of year				
- Budgetary Basis	<u>\$ 2,038,309</u>	<u>\$ 2,083,904</u>	<u>\$ 2,488,935</u>	<u>\$ 405,031</u>

See accompanying notes to the required supplementary information

**Town of Lee**  
**Fiscal Year 2018**  
**Appropriations vs. Expenditures**

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
BOS - Town Administrator Salary	\$76,000	\$76,000	\$0
BOS - Town Secretary Wages	\$46,202	\$46,958	-\$755
BOS - Temporary Employee Wages	\$3,500	\$0	\$3,500
BOS - Overtime	\$3,500	\$1,958	\$1,542
BOS - Selectboard Salary	\$6,000	\$6,000	\$0
BOS - Trustees of Trust Salary	\$300	\$300	\$0
BOS - Town Report	\$2,500	\$1,890	\$610
BOS - Conference	\$200	\$210	-\$10
BOS - Supplies	\$500	\$32	\$468
<b>41301 Select Board Office</b>	<b>\$138,703</b>	<b>\$133,347</b>	<b>\$5,356</b>
Elections & Regis. - Moderator Salary	\$400	\$772	-\$372
Elections & Regis. - Assistant Moderator	\$0	\$0	\$0
Elections & Regis. - Supervisors of the Checklist	\$3,200	\$1,966	\$1,234
Elections & Regis. - Ballot Clerks	\$1,600	\$696	\$904
Elections & Regis. - Town Meeting Expense	\$400	\$290	\$110
Elections & Regis. - Legal Notices	\$300	\$320	-\$20
Elections & Regis. - Printing (Ballots)	\$3,000	\$2,806	\$194
Elections & Registrations - Training	\$0	\$0	\$0
Elections & Regis. - Mileage	\$50	\$39	\$11
Elections & Regis. - Postage	\$50	\$0	\$50
Elections & Regis. - Meals	\$600	\$0	\$600
<b>41401 Elections &amp; Registrations</b>	<b>\$9,600</b>	<b>\$6,890</b>	<b>\$2,710</b>
TC/TC - Deputy Wages PT	\$23,922	\$0	\$23,922
TC/TC - Assistant Wages PT	\$0	\$14,277	-\$14,277
TC/TC - Salary	\$49,121	\$49,986	-\$865
TC/TC - Lien Searches	\$2,000	\$739	\$1,261
TC/TC - Telephone	\$300	\$0	\$300
TC/TC - Software	\$7,900	\$8,050	-\$150
TC/TC - Legal Notices/Advertising	\$330	\$0	\$330
TC/TC - Dues & Subscriptions	\$80	\$80	\$0
TC/TC - Training	\$750	\$120	\$630
TC/TC - Mileage	\$1,350	\$86	\$1,264
TC/TC - Conference/Travel	\$250	\$115	\$135
TC/TC - Registry Redemptions	\$500	\$462	\$38
TC/TC - Postage	\$5,000	\$4,629	\$371
TC/TC - Dog Tags	\$300	\$277	\$23
TC/TC - Office Supplies	\$2,800	\$3,129	-\$329
<b>41411 Town Clerk/Tax Collector</b>	<b>\$94,603</b>	<b>\$81,950</b>	<b>\$12,653</b>
Fin. Admin. - Finance Officer Salary	\$50,555	\$50,555	\$0
Fin. Admin. - Accounting Assistant Wages	\$14,976	\$13,838	\$1,138
Fin. Admin. - Treasurer Salary PT	\$5,116	\$5,116	\$0
Fin. Admin. - ABC Salary	\$600	\$500	\$100

Town of Lee  
Fiscal Year 2018  
Appropriations vs. Expenditures

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
Fin. Admin - Professional Audit	\$12,000	\$10,260	\$1,740
Fin. Admin. - Interest	\$0	\$0	\$0
Fin. Admin. - Legal Notices/Advertising	\$1,500	\$979	\$521
Fin. Admin. - Printing	\$2,000	\$1,658	\$342
Fin. Admin. - Dues & Subscriptions	\$4,000	\$4,057	-\$57
Fin. Admin. - Training	\$500	\$767	-\$267
Fin. Admin. - Mileage	\$500	\$467	\$33
Fin. Admin. - Conference/Travel	\$1,500	\$525	\$975
Fin. Admin. - Postage/IT	\$2,500	\$4,126	-\$1,626
Fin. Admin. - Office Supplies	\$2,000	\$2,322	-\$322
Fin. Admin. - Kitchen Supplies	\$200	\$28	\$172
Fin. Admin. - Reference Materials	\$200	\$55	\$145
Fin. Admin. - New Equipment	\$500	\$80	\$420
<b>41501 Financial Administration</b>	<b>\$98,647</b>	<b>\$95,332</b>	<b>\$3,315</b>
Fin. Admin. - Telephone - Landlines	\$1,600	\$1,596	\$4
Fin. Admin. - Computer Software	\$500	\$99	\$401
Fin. Admin. - Computer Services	\$55,000	\$33,339	\$21,661
Fin. Admin. - PEG Access	\$500	\$0	\$500
Fin. Admin. - Software Support Services	\$15,000	\$15,881	-\$881
Fin. Admin. - Printer/Copier/Fax Lease Agreements	\$5,500	\$1,696	\$3,804
Fin. Admin. - Alarms	\$1,500	\$1,060	\$440
Fin. Admin. - M & R	\$2,000	\$779	\$1,221
Fin. Admin. - Training	\$2,000	\$659	\$1,341
Fin. Admin. - Computer Hardware (New Equipment)	\$3,000	\$1,664	\$1,336
<b>41502 Information Technology</b>	<b>\$86,600</b>	<b>\$56,773</b>	<b>\$29,827</b>
Assessing - Assessing Firms	\$31,200	\$33,879	-\$2,679
Assessing - Tax Maps	\$0	\$1,295	-\$1,295
Assessing - Mileage	\$500	\$339	\$161
<b>41521 Assessing</b>	<b>\$31,700</b>	<b>\$35,513</b>	<b>-\$3,813</b>
Legal Expense - General	\$10,000	\$17,320	-\$7,320
Legal Expense - Fairpoint	\$5,000	\$873	\$4,127
<b>41531 Legal</b>	<b>\$15,000</b>	<b>\$18,194</b>	<b>-\$3,194</b>
Personnel - Bonus	\$0	\$0	\$0
Personnel - Pay in Lieu of Vacation	\$10,000	\$8,861	\$1,139
Personnel - Health Insurance	\$382,333	\$316,711	\$65,622
Personnel - FSA - through Health Trust	\$690	\$73	\$618
Personnel - Health Insurance Buy Out	\$17,000	\$17,411	-\$411
Personnel - Dental Insurance	\$22,080	\$14,982	\$7,098
Personnel - SS	\$64,664	\$66,137	-\$1,472
Personnel - MC	\$22,795	\$23,312	-\$517
Personnel - MC - St. Gr. PD OT (to be Reimbursed)	\$0	\$46	-\$46

Town of Lee  
Fiscal Year 2018  
Appropriations vs. Expenditures

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
Personnel Admin. - Retirement - Group I	\$74,016	\$76,804	-\$2,788
Personnel Admin. - Retirement - Group II Police	\$135,998	\$117,180	\$18,818
Personnel Admin. - Retirement - Group II Fire	\$33,363	\$38,983	-\$5,621
Per. - Retire. - St. Gr PD OT (to be Reimbursed)	\$0	\$940	-\$940
Personnel Admin. - Unemployment	\$4,500	\$2,867	\$1,633
Personnel Admin. - Worker's Compensation	\$39,222	\$18,422	\$20,800
Personnel Admin. - Fire Accident & Health Ins.	\$5,461	\$5,461	\$0
Personnel Admin. - Background Check	\$300	\$919	-\$619
Personnel. Admin. - Special Awards/Flowers	\$2,000	\$1,459	\$541
Personnel. Admin. - Food/Meetings	\$250	\$0	\$250
<b>41551 Personnel Admin</b>	<b>\$814,671</b>	<b>\$710,567</b>	<b>\$104,105</b>
P & Z - Administrator Wages	\$53,297	\$53,495	-\$197
P & Z - Overtime	\$1,500	\$596	\$904
P & Z - Telephone - Landline	\$880	\$762	\$118
P & Z - Telephone - Cell Phone Reimbursement	\$720	\$720	\$0
P & Z - Software	\$1,185	\$1,293	-\$108
P & Z - Outside Consulting	\$1,050	\$140	\$910
P & Z - Legal Expense	\$30,000	\$26,127	\$3,873
P & Z - Vehicle M & R	\$850	\$0	\$850
P & Z - Equipment Lease	\$3,200	\$2,824	\$376
P & Z - Strafford County Regional Planning	\$5,075	\$5,075	\$0
P & Z - Recording Fees	\$50	\$0	\$50
P & Z - Legal Notices & Advertising	\$6,300	\$6,775	-\$475
P & Z - Dues & Subscriptions	\$400	\$228	\$172
P & Z - Training	\$1,000	\$635	\$365
P & Z - Mileage	\$100	\$65	\$35
P & Z - Postage	\$1,700	\$1,293	\$407
P & Z - Office Supplies	\$1,100	\$873	\$227
P & Z - Electricity	\$1,250	\$1,014	\$236
P & Z - Gas/Oil Vehicle	\$950	\$301	\$649
P & Z - Resource Materials	\$250	\$96	\$154
P & Z - New Equipment	\$300	\$0	\$300
<b>41911 Planning &amp; Zoning</b>	<b>\$111,158</b>	<b>\$102,312</b>	<b>\$8,846</b>
Govt. Buildings - Maintenance Wages FT	\$31,076	\$0	\$31,076
Govt. Buildings - Maintenance Wages PT	\$24,648	\$54,339	-\$29,691
Govt. Buildings - Overtime	\$0	\$0	\$0
Govt. Buildings - Telephone - Cell Phone Reimburs	\$720	\$360	\$360
Govt. Buildings - Landscape	\$500	\$37	\$463
Govt. Buildings - M & R	\$20,000	\$17,147	\$2,853
Govt. Buildings - Uniforms	\$400	\$460	-\$60
Govt. Buildings - Mileage	\$500	\$493	\$7
Govt. Buildings - Supplies	\$4,000	\$3,616	\$384
Govt. Buildings - Supplies - Energy Committee	\$9,900	\$5,000	\$4,900

**Town of Lee**  
**Fiscal Year 2018**  
**Appropriations vs. Expenditures**

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
Govt. Buildings - Supplies - Sustainability Commit	\$1,000	\$600	\$400
Govt. Buildings - Water - Safety Complex	\$100	\$18	\$82
Govt. Buildings - Bottled Water - Town Hall	\$200	\$68	\$132
Govt. Buildings - Electricity - Caution Lights	\$720	\$704	\$16
Govt. Buildings - Electricity - SC Outside Lights	\$0	\$29	-\$29
Govt. Buildings - Electricity - Tennis Court	\$360	\$321	\$39
Govt. Buildings - Electricity - Town Hall	\$3,500	\$3,485	\$15
Govt. Buildings - Electricity - Triangle - Holiday	\$150	\$90	\$60
Govt. Buildings - Electricity - Vault	\$300	\$278	\$22
Govt. Buildings - Heat - Town Hall Complex	\$4,000	\$4,033	-\$33
Govt. Buildings - Heat - Safety Complex	\$0	\$705	-\$705
Govt. Buildings - JLSC	\$500	\$0	\$500
<b>41941 Government Buildings</b>	<b>\$102,574</b>	<b>\$91,781</b>	<b>\$10,793</b>
Cemetery - Superintendent Salary	\$600	\$600	\$0
Cemetery - Trustees Salary	\$300	\$300	\$0
Cemetery - M & R	\$0	\$4,114	-\$4,114
Cemetery - Flags	\$0	\$220	-\$220
Cemetery - Gas/Oil/Fuel	\$0	\$51	-\$51
Cemetery - Capital Improvements, Fences, etc.	\$5,400	\$0	\$5,400
<b>41951 Cemetery</b>	<b>\$6,300</b>	<b>\$5,285</b>	<b>\$1,015</b>
<b>Insurance - Property Liability</b>	<b>\$42,495</b>	<b>\$42,495</b>	<b>\$0</b>
Other General Government	\$1,137	\$3,000	-\$1,863
Other Gen. Govt. - Retro. Increase - FT Salaried	\$0	\$0	\$0
Other Gen. Govt. - Retro. Increase - FT Hourly	\$0	\$0	\$0
Other Gen. Govt. - Retro. Increase - PT Hourly	\$0	\$0	\$0
<b>41911 Other General Gov't</b>	<b>\$1,137</b>	<b>\$3,000</b>	<b>-\$1,863</b>
Police - Chief Salary	\$81,608	\$81,608	\$0
Police - Sergeant Wages	\$55,536	\$0	\$55,536
Police - Senior Patrol Wages	\$94,087	\$76,827	\$17,260
Police - Patrol Wages	\$93,704	\$120,320	-\$26,615
Police - Secretary Wages	\$46,297	\$46,301	-\$4
Police - Officer Holiday Pay	\$14,211	\$11,042	\$3,169
Police - Detective	\$0	\$0	\$0
Police - Corporal	\$51,210	\$23,121	\$28,088
Police - Sergeant	\$0	\$56,084	-\$56,084
Police - PT Patrol Officer	\$33,962	\$33,992	-\$29
Police - Officer Overtime	\$20,000	\$30,689	-\$10,689
Police - Secretary Overtime	\$0	\$0	\$0
Police - St. Gr. OT (to be Reimbursed)	\$0	\$3,143	-\$3,143
Police - Community Outreach	\$0	\$0	\$0
Police - Telephone - Landlines	\$5,626	\$2,376	\$3,250



Town of Lee  
Fiscal Year 2018  
Appropriations vs. Expenditures

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
Police - Telephone - Cell Phones	\$0	\$4,190	-\$4,190
Police - Telephone - Cell Phone Reimbursement	\$0	\$480	-\$480
Police - Evidence	\$300	\$1,639	-\$1,339
Police - Vehicle Repair	\$13,500	\$11,093	\$2,407
Police - Radio Repair	\$1,950	\$1,455	\$495
Police - Uniforms	\$5,000	\$8,440	-\$3,440
Police - Lease Agreements/Contracts	\$16,413	\$14,822	\$1,590
Police - Printing	\$1,000	\$1,210	-\$210
Police - Dues	\$500	\$150	\$350
Police - Training	\$7,500	\$4,182	\$3,318
Police - Supplies	\$3,500	\$2,915	\$585
Police - Heat	\$8,000	\$8,008	-\$8
Police - Electricity	\$10,250	\$9,832	\$418
Police - Gas/Oil/ Vehicles	\$27,000	\$23,206	\$3,794
Police - New Equipment	\$43,200	\$49,807	-\$6,607
<b>42101 Police Department</b>	<b>\$634,353</b>	<b>\$626,931</b>	<b>\$7,422</b>
UNH Dispatch - Fire	\$8,445	\$8,445	\$0
Strafford County Dispatch - Police	\$10,407	\$6,712	\$3,695
<b>42111 Dispatch</b>	<b>\$18,852</b>	<b>\$15,157</b>	<b>\$3,695</b>
<b>42151 Ambulance</b>	<b>\$19,776</b>	<b>\$19,776</b>	<b>\$0</b>
Fire - Chief Salary	\$70,700	\$70,593	\$107
Fire -FT Lieutenant Wages	\$45,177	\$47,346	-\$2,169
Fire - FT Firefighter Wages	\$0	\$0	\$0
Fire - FT FF Holiday Wages	\$3,030	\$0	\$3,030
Fire - PT Assistant Salary	\$7,836	\$7,836	\$0
Fire - PT FF Wages	\$102,184	\$76,167	\$26,017
Fire - PT LT Wages	\$0	\$0	\$0
Fire - On Call Lieutenant Wages	\$0	\$0	\$0
Fire - On Call Firefighter Wages	\$47,470	\$60,638	-\$13,168
Fire - Night Shift Incentive	\$23,000	\$21,185	\$1,815
Fire - Overtime	\$5,000	\$4,344	\$656
Fire - Telephone - Landlines	\$1,700	\$1,760	-\$60
Fire - Telephone - Cell Phones	\$0	\$0	\$0
Fire - Equipment M & R	\$9,500	\$3,330	\$6,170
Fire - Vehicle Equipment M & R	\$10,000	\$16,576	-\$6,576
Fire - Radio Repair	\$3,000	\$1,558	\$1,442
Fire - Uniforms	\$2,500	\$2,614	-\$114
Fire - Lease Agreements/Contracts	\$11,500	\$9,870	\$1,630
Fire - Printing	\$50	\$196	-\$146
Fire - Fire Prevention Safety	\$500	\$420	\$80
Fire - Dues/Subscriptions	\$6,000	\$4,506	\$1,495

Town of Lee  
Fiscal Year 2018  
Appropriations vs. Expenditures

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
Fire - Training	\$10,000	\$12,934	-\$2,934
Fire - Conference/Travel	\$1,000	\$0	\$1,000
Fire - Postage	\$50	\$62	-\$12
Fire - Office Supplies	\$1,500	\$1,879	-\$379
Fire - Supplies	\$1,000	\$899	\$101
Fire - Medical Supplies	\$3,000	\$1,625	\$1,375
Fire - Bottled Water	\$500	\$551	-\$51
Fire - Heat	\$8,000	\$8,008	-\$8
Fire - Electricity	\$10,250	\$9,832	\$418
Fire - Gas/Oil/Fuel	\$1,500	\$1,405	\$95
Fire - Diesel Fuel	\$7,500	\$9,598	-\$2,098
Fire - Special Events	\$500	\$95	\$405
Fire - Personal Protective Equipment	\$20,000	\$24,487	-\$4,487
Fire - New Equipment	\$20,000	\$12,247	\$7,753
<b>42201 Fire Department</b>	<b>\$433,947</b>	<b>\$412,562</b>	<b>\$21,386</b>
Code Enforce. - FT Building Inspector	\$0	\$0	\$0
Code Enforce. - Building Inspector Wages	\$42,000	\$40,573	\$1,427
Code Enforce. - Overtime	\$1,000	\$0	\$1,000
<b>42401 Code Enforcement</b>	<b>\$43,000</b>	<b>\$40,573</b>	<b>\$2,427</b>
EOC - Director Wages	\$1,000	\$1,000	\$0
EOC - Assist. Wages	\$600	\$600	\$0
EOC - Supplies	\$6,000	\$2,517	\$3,483
<b>42901 Emergency Management</b>	<b>\$7,600</b>	<b>\$4,117</b>	<b>\$3,483</b>
Highway - Road Agent Salary	\$66,406	\$66,406	\$0
Highway - Road Agent Asst. Wages	\$46,030	\$46,772	-\$742
Highway - FT Wages	\$43,987	\$44,933	-\$946
Highway - Holiday Wages	\$1,280	\$0	\$1,280
Highway - PT On Call Wages	\$9,000	\$7,067	\$1,933
Highway - Overtime	\$9,090	\$7,627	\$1,463
Highway - Miscellaneous/Engineering	\$5,500	\$4,213	\$1,287
Highway - Police Details	\$0	\$0	\$0
Highway - Telephone - Landlines	\$780	\$838	-\$58
Highway - Telephone - Cell Phone Reimbursement	\$1,080	\$1,048	\$32
Highway - Medical Drug Testing	\$750	\$357	\$393
Highway - Parks & Grounds Maintenance	\$12,000	\$631	\$11,369
Highway - Subcontracted Repairs	\$5,500	\$1,397	\$4,103
Highway - Parts/In House Repairs	\$14,500	\$9,039	\$5,461
Highway - Wear Edges (Plows & Equipment)	\$3,500	\$4,086	-\$586
Highway - Building M & R	\$3,000	\$1,244	\$1,756
Highway - Uniforms	\$2,300	\$1,975	\$325
Highway - Rented and Hired Equipment	\$16,000	\$10,052	\$5,948
Highway - Signs & Warning Devices	\$2,000	\$1,031	\$969

**Town of Lee**  
**Fiscal Year 2018**  
**Appropriations vs. Expenditures**

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
Highway - Tires	\$2,500	\$1,467	\$1,033
Highway - Office Supplies	\$250	\$223	\$27
Highway - Supplies - Other	\$3,500	\$2,936	\$564
Highway - Heat	\$5,000	\$3,622	\$1,378
Highway - Electricity - Annex 0436214010	\$950	\$865	\$85
Highway - Electricity - Salt Shed 0436214510	\$950	\$897	\$53
Highway - Gas	\$5,940	\$4,940	\$1,000
Highway - Diesel	\$13,750	\$9,641	\$4,109
Highway - Paving & Asphalt Products	\$175,000	\$219,624	-\$44,624
Highway - Stone/Sand/Gravel	\$9,000	\$9,435	-\$435
Highway - Culverts/Guard Rails +	\$5,000	\$4,156	\$844
Highway - Salt/Sand/Magnesium	\$28,000	\$23,196	\$4,804
Highway - New Equipment/Tools	\$1,000	\$505	\$495
<b>43111 Highway Department</b>	<b>\$493,542</b>	<b>\$490,223</b>	<b>\$3,319</b>
Transfer Station - Manager	\$48,872	\$45,231	\$3,641
Transfer Station - FT Wages	\$38,189	\$38,469	-\$280
Transfer Station - PT Wages	\$40,546	\$41,451	-\$905
Transfer Station - PT Clerical Wages	\$100	\$0	\$100
Transfer Station - Overtime	\$1,400	\$1,501	-\$101
Transfer Station - Engineering	\$100	\$0	\$100
Transfer Station - Compliance	\$200	\$0	\$200
Transfer Station - Telephone - Landlines	\$450	\$392	\$58
Transfer Station - Telephone - Cell Phone Reimbur	\$360	\$360	\$0
Transfer Station - Internet Provider	\$1,300	\$1,628	-\$328
Transfer Station - Recycling Expense	\$2,000	\$2,964	-\$964
Transfer Station - CFC Removal	\$200	\$20	\$180
Transfer Station - Grounds Maintenance	\$2,000	\$2,778	-\$778
Transfer Station - Equipment M & R	\$7,000	\$6,825	\$175
Transfer Station - Uniforms	\$2,200	\$2,524	-\$324
Transfer Station - Volunteer T Shirts	\$100	\$0	\$100
Transfer Station - Porta Potty	\$725	\$606	\$119
Transfer Station - Printing	\$1,450	\$1,307	\$143
Transfer Station - Dues & Subscriptions	\$450	\$303	\$147
Transfer Station - Training	\$900	\$1,141	-\$241
Transfer Station - Mileage	\$700	\$78	\$622
Transfer Station - Conference & Travel	\$400	\$51	\$349
Transfer Station - Postage	\$25	\$79	-\$54
Transfer Station - Office Supplies	\$1,000	\$927	\$73
Transfer Station - Other	\$500	\$293	\$207
Transfer Station - Kitchen Expense	\$500	\$530	-\$30
Transfer Station - Compost Bins & Pails	\$300	\$0	\$300
Transfer Station - Volunteer Thanks	\$200	\$200	\$0
Transfer Station - Heat	\$800	\$1,489	-\$689
TS - Electricity - Main 661478	\$6,000	\$8,538	-\$2,538

Town of Lee  
Fiscal Year 2018  
Appropriations vs. Expenditures

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
TS - Electricity - Swap Shop - 690911	\$1,600	\$369	\$1,231
TS - Electricity - Old Bailer - 602718	\$2,400	\$520	\$1,880
Transfer Station - Fuel	\$2,500	\$3,303	-\$803
Transfer Station - New Equipment	\$4,500	\$5,461	-\$961
Transfer Station - Safety Equipment	\$2,000	\$2,283	-\$283
<b>43211 Transfer Station</b>	<b>\$171,967</b>	<b>\$171,621</b>	<b>\$345</b>
Solid Waste Disposal - MSW & Bulky Waste	\$72,000	\$71,283	\$717
Solid Waste Disposal - Tires	\$800	\$787	\$14
Solid Waste Disposal - Hazardous Waste	\$2,500	\$3,527	-\$1,027
Solid Waste Disposal - Electronics	\$8,000	\$2,998	\$5,002
Solid Waste Disposal - Waste Oil	\$500	\$300	\$200
Solid Waste Disposal - Solid Waste Other	\$500	\$1,353	-\$853
Solid Waste Disposal - Construction & Demolition I	\$10,000	\$10,490	-\$490
Solid Waste Disposal - Glass	\$3,000	\$2,321	\$679
Solid Waste Disposal - Fluorocarbons CFC	\$200	\$577	-\$377
Solid Waste Disposal - Antifreeze	\$250	\$105	\$145
Solid Waste Disposal - Brush Grinding	\$4,500	\$6,000	-\$1,500
Solid Waste Disposal - Lamprey Closure Costs	\$927	\$927	\$0
Solid Waste Disposal - Propane	\$400	\$369	\$31
Solid Waste Disposal - Hauling Costs	\$26,000	\$26,261	-\$261
<b>43241 Solid Waste Disposal</b>	<b>\$129,577</b>	<b>\$127,298</b>	<b>\$2,280</b>
<b>43311 So. East Watershed Alliance</b>	<b>\$200</b>	<b>\$200</b>	<b>\$0</b>
<b>44141 Animal Control</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>
Health - AIDS Seacoast Response	\$700	\$700	\$0
Health - American Red Cross	\$500	\$500	\$0
Health - CASA	\$500	\$500	\$0
Health - Child and Family Care Services	\$1,000	\$1,000	\$0
Health - Community Action Partnership	\$2,000	\$2,000	\$0
Health - Goodwin Community Health	\$2,993	\$2,993	\$0
Health - Homemakers Health Services	\$708	\$708	\$0
Health - Lamprey Health Care	\$3,200	\$3,200	\$0
Health - Ready Rides	\$1,500	\$1,500	\$0
Health - Haven	\$3,775	\$3,775	\$0
Health - Homeless Shelter Strafford County	\$1,000	\$1,000	\$0
<b>44151 Public Health Agencies</b>	<b>\$17,876</b>	<b>\$17,876</b>	<b>\$0</b>
General Assistance - Welfare Officer Wages	\$5,000	\$4,946	\$54
General Assistance - Telephone - Cell	\$600	\$370	\$230
General Assistance - Dues & Subscriptions	\$100	\$30	\$70
General Assistance - Rent Assistance	\$20,000	\$10,123	\$9,877

Town of Lee  
Fiscal Year 2018  
Appropriations vs. Expenditures

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
General Assistance - Electricity Assistance	\$2,000	\$150	\$1,850
General Assistance - Heating Fuel Assistance	\$1,000	\$0	\$1,000
General Assistance - Medical Supplies Assistance	\$250	\$0	\$250
General Assistance - Food Assistance	\$500	\$0	\$500
General Assistance - Funeral Assistance	\$750	\$0	\$750
<b>44421 General Assistance</b>	<b>\$30,200</b>	<b>\$15,619</b>	<b>\$14,581</b>
Parks & Recreation - Oyster River Youth Associatic	\$27,875	\$28,025	-\$150
Parks & Recreation - Recreation Events	\$6,900	\$6,028	\$872
Parks & Recreation - Town Fair	\$0	\$45	-\$45
Parks & Recreation - Supplies	\$780	\$991	-\$211
Parks & Rec. - BB Grills for Pavillion	\$0	\$0	\$0
Parks & Recreation - Electricity - D94316222 - LRF	\$1,000	\$806	\$194
<b>45201 Parks &amp; Recreation</b>	<b>\$36,555</b>	<b>\$35,895</b>	<b>\$660</b>
Library - Director Salary	\$57,181	\$57,237	-\$56
Library - Library Assistant FT	\$35,490	\$35,532	-\$42
Library - Youth Services Librarian PT	\$22,542	\$21,583	\$959
Library - Assistant I	\$0	\$0	\$0
Library - Assistant II	\$0	\$0	\$0
Library - Substitute	\$1,500	\$1,988	-\$488
Library Technician I	\$9,114	\$8,208	\$905
Library Technician II	\$14,750	\$14,541	\$209
Library - Ancillary PR Expenses	\$0	\$0	\$0
Library - Health	\$0	\$0	\$0
Library - Dental Expense	\$0	\$0	\$0
Library - SS	\$0	\$0	\$0
Library - MC	\$0	\$0	\$0
Library - Retirement	\$0	\$0	\$0
Library - Workers Comp	\$0	\$0	\$0
Library - Property Liability	\$0	\$0	\$0
Library - Bottled Water	\$0	\$0	\$0
Library - Heat	\$2,670	\$1,335	\$1,335
Library - Misc. to be Offset by Revenue	\$6,065	\$0	\$6,065
Library - Trustees	\$42,400	\$42,400	\$0
<b>45501 Library</b>	<b>\$191,712</b>	<b>\$182,824</b>	<b>\$8,888</b>
<b>45831 Patriotic Purposes</b>	<b>\$500</b>	<b>\$995</b>	<b>-\$495</b>
Culture & Re. - Heritage - 250th	\$0	\$0	\$0
Culture & Rec. - Agricultural Commission	\$0	\$0	\$0
<b>45891 Culture &amp; Rec</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>46191 Conservation</b>	<b>\$5,300</b>	<b>\$5,300</b>	<b>\$0</b>

Town of Lee  
Fiscal Year 2018  
Appropriations vs. Expenditures

**OPERATING BUDGET**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
Bond Principal - Safety Complex	\$60,000	\$60,000	\$0
Bond Principal - Transfer Station	\$30,000	\$30,000	\$0
<b>47111 Bond Principal</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$0</b>
Bond Interest - Safety Complex	\$13,890	\$13,890	\$0
Bond Interest - Transfer Station	\$8,088	\$8,088	\$0
<b>47211 Bond Interest</b>	<b>\$21,978</b>	<b>\$21,978</b>	<b>\$0</b>
	<b>\$3,901,124</b>	<b>\$3,662,383</b>	<b>\$238,741</b>

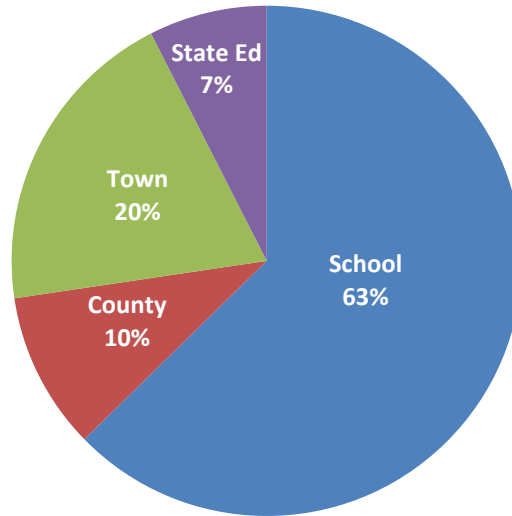
**TOWN OF LEE**  
**2018 Property Tax Calculation**

Town Appropriations	\$4,962,176		
Less Revenue	(\$1,820,319)		
Less Fund Balance for Warrant Articles	(\$273,410)		
Less Fund Balance To Reduce Taxes	(\$250,000)		
Add for Overlay	\$20,311		
Add War Service Credits	\$89,550		
Net Municipal Tax Effort		\$2,728,308	
<b>Municipal Tax Rate</b>			<b>\$6.07</b>
Strafford County Apportionment	\$1,372,983		
Net County Tax Effort		\$1,372,983	
<b>County Tax Rate</b>			<b>\$3.05</b>
Oyster River Coop School Apportionment	\$12,068,083		
Less Education Grant	(\$2,438,530)		
Less State Education Taxes	(\$1,014,020)		
Net Local Education Tax Effort		\$8,615,533	
<b>Local Education Tax Rate</b>			<b>\$19.16</b>
State Education Tax	\$1,014,020		
Net State Education Tax Effort		\$1,014,020	
<b>State Education Tax Rate</b>			<b>\$2.29</b>
<b>Total Municipal Tax Effort</b>		<b>\$13,730,844.00</b>	
<b>Combined Total Tax Rate</b>			<b>\$30.57</b>
Total Assessed Valuation with Utilities		\$449,628,800	
Total Assessed Valuation w/o Utilities (State Ed)		\$443,380,400	

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## 2018 Tax Rate



	Tax Year	School	County	Town	State Ed	Total
	<b>2018</b>	<b>19.16</b>	<b>3.05</b>	<b>6.07</b>	<b>2.29</b>	<b>30.57</b>
Revaluation	2017	19.02	2.86	5.67	2.39	29.94
	2016	18.51	2.93	5.44	2.37	29.25
	2015	18.42	2.95	5.43	2.45	29.25
	2014	19.12	2.88	5.19	2.51	29.70
	2013	18.03	2.87	5.53	2.32	28.75
Revaluation	2012	18.22	2.64	6.67	2.41	29.94
	2011	17.91	2.67	7.03	2.51	30.12
	2010	15.39	2.25	5.67	2.11	25.42
	2009	16.58	2.24	4.39	2.07	25.28
	2008	16.00	2.18	5.21	2.18	25.57
Revaluation	2007	15.24	2.04	5.23	2.18	24.69
	2006	14.48	1.87	4.80	2.19	23.34
	2005	16.05	2.26	3.34	2.78	24.43
	2004	16.47	1.89	5.09	2.95	26.40
	2003	12.60	2.04	4.34	4.00	22.98
Revaluation	2002	17.62	2.74	5.26	6.69	32.31
	2001	16.06	2.74	4.69	6.76	30.25
	2000	16.12	2.22	4.44	5.89	28.67
	1999	12.63	2.12	4.44	6.10	25.29



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$1,665,510.65	\$9,027.87	\$11,475.76
Resident Taxes	3180				
Land Use Change Taxes	3120			\$8,000.00	
Yield Taxes	3185			\$826.76	
Excavation Tax	3187			\$41.88	
Other Taxes	3189				
Property Tax Credit Balance		(\$7,339.92)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2017	
Property Taxes	3110	\$6,708,429.00	\$6,735,160.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$42,500.00		
Yield Taxes	3185	\$5,715.48		
Excavation Tax	3187	\$285.50		
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2017	2016	2015
Property Taxes	3110	\$26,183.78			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$292.78	\$38,435.40	\$768.67	\$556.71
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$6,776,066.62</b>	<b>\$8,439,106.05</b>	<b>\$18,665.18</b>	<b>\$12,032.47</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$5,569,533.37	\$8,166,276.86	\$2,217.16	\$1,799.07
Resident Taxes				
Land Use Change Taxes	\$23,500.00		\$8,000.00	
Yield Taxes	\$5,715.48		\$826.76	
Interest (Include Lien Conversion)	\$243.37	\$35,266.40	\$347.94	\$554.71
Penalties	\$49.41	\$3,169.00	\$420.73	\$2.00
Excavation Tax	\$285.50		\$41.88	
Other Taxes				
Conversion to Lien (Principal Only)		\$224,219.55		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$3,044.00	\$1,998.40	\$1,076.00	\$1,175.25
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$2,283.00			



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$1,269,277.06	\$8,175.84	\$5,734.71	\$8,501.44
Resident Taxes				
Land Use Change Taxes	\$19,000.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$116,864.57)			
Other Tax or Charges Credit Balance				
Total Credits		\$6,776,066.62	\$8,439,106.05	\$18,665.18
				\$12,032.47

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,193,824.48
Total Unredeemed Liens (Account #1110 - All Years)	\$395,559.34



New Hampshire  
Department of  
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$260,825.77	\$170,221.17
Liens Executed During Fiscal Year		\$242,300.43		
Interest & Costs Collected (After Lien Execution)		\$230.87	\$15,602.29	\$50,535.29
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$242,531.30</b>	<b>\$276,428.06</b>	<b>\$220,756.46</b>

Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$20,551.22	\$107,336.42	\$141,309.48
Interest & Costs Collected (After Lien Execution) #3190		\$230.87	\$15,602.29	\$50,535.29
Abatements of Unredeemed Liens			\$349.11	\$349.30
Liens Deeded to Municipality				\$7,892.50
Unredeemed Liens Balance - End of Year #1110		\$221,749.21	\$153,140.24	\$20,669.89
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$242,531.30</b>	<b>\$276,428.06</b>	<b>\$220,756.46</b>

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$1,193,824.48
Total Unredeemed Liens (Account #1110 -All Years)	\$395,559.34



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**LEE (255)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

LINDA

Preparer's Last Name

REINHOLD

Date

Jun 30, 2018

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Linda B Reinhold*  
Preparer's Signature and Title

Town Clerk / Tax Collector

TOWN CLERK/TAX COLLECTOR'S REPORT  
Summary July 2017 through June 2018

MONTH	MV REGISTERED	MV	TITLE	MAIL FEE	DECALS	MARRIAGE	ABSTRACT	UCC TERM/REC'D	DOGS	MISC.	DEPOSIT AMOUNT	# OF DOGS
JULY	521	70,359.83	240.00	12.00	1,235.00	100.00	170.00		141.50	245.70	72,504.03	19
AUGUST	508	69,197.86	180.00	38.00	1,244.50	300.00	190.00		99.50		71,249.86	13
SEPTEMBER	530	68,358.41	162.00	64.00	1,297.00	100.00	55.00		80.00	50.00	70,166.41	13
OCTOBER	530	72,074.70	148.00	33.00	1,115.50		295.00		49.50	25.00	73,740.70	9
NOVEMBER	505	67,395.00	156.00	62.00	1,252.00		150.00		53.00		69,068.00	7
DECEMBER	386	59,886.07	168.00	33.00	972.50	50.00	105.00		47.50	158.70	61,420.77	9
JANUARY	584	89,463.10	142.00	67.50	1,439.00	50.00	145.00	210.00	181.00	25.00	91,722.60	30
FEBRUARY	391	57,252.76	140.00	63.00	932.50		75.00	345.00	159.50	50.00	59,017.76	29
MARCH	541	69,192.00	116.00	126.00	1,277.50		45.00		283.00		71,039.50	44
APRIL	581	66,624.50	188.00	109.00	1,382.50	50.00	260.00		1045.00	75.00	69,734.00	179
MAY	627	83,819.95	224.00	123.00	1,460.00	50.00	260.00		598.50		86,535.45	105
JUNE	530	79,739.00	208.00	143.00	1,262.50	200.00	290.00	180.00	261.00	35.00	82,318.50	39
TOTALS	6234	853,363.18	2,072.00	873.50	14,870.50	900.00	2,040.00	735.00	2,999.00	664.40	878,517.58	496



**Town of Lee**  
**Treasurer's Report**

**July 1, 2017 through June 30, 2018**

	General Fund			
	Checking	Money Market	CD	Total
<b>Beginning Balance</b>	<b>4,725,075.55</b>	<b>1,066,559.22</b>	<b>502,594.77</b>	<b>6,294,229.54</b>
Deposits & Transfers From:				
Finance Officer	980,091.77	3,070.38	101,740.97	1,084,903.12
	980,091.77	3,070.38	101,740.97	1,084,903.12
Town Clerk	1,188,768.04	0.00	0.00	1,188,768.04
TC Transfer to State	-298,469.41	0.00	0.00	-298,469.41
	890,298.63	0.00	0.00	890,298.63
Tax Collector	14,530,581.75	0.00	0.00	14,530,581.75
Total Deposits	16,400,972.15	3,070.38	101,740.97	16,505,783.50
Disbursements:				
Oyster River School	9,474,527.00	0.00	0.00	9,474,527.00
Strafford County	1,268,195.00	0.00	0.00	1,268,195.00
* Expenses	2,537,054.34	0.00	0.00	2,537,054.34
** Payroll & PR Taxes	1,750,013.87	0.00	0.00	1,750,013.87
Total Disbursements	15,029,790.21	0.00	0.00	15,029,790.21
<b>Ending Balance</b>	<b>6,096,257.49</b>	<b>1,069,629.60</b>	<b>604,335.74</b>	<b>7,770,222.83</b>

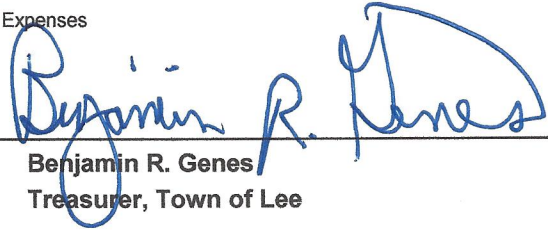
**\*Includes:**

Trust Fund, Warrant Article & BOS Approved Expenditures  
Payments for Special Revenue & Escrow Accounts  
Employee Benefits - Insurance & Retirement  
Some Public Safety Special Duty Expenses  
Bond Payments and Insurances  
All Other Operating Expenses Town Wide

**\*\*Includes:**

Some Public Safety Special Duty Expenses  
Payroll and Payroll Taxes

Respectfully Submitted,

  
Benjamin R. Genes  
Treasurer, Town of Lee

## CONTINGENCY FUND 2018 ANNUAL REPORT

NH RSA 31:98-a – Every town annually by an article separate from the budget and all other articles in the warrant may establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year. Such fund shall not exceed one per cent of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. A detailed report of all expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

The Town of Lee voted to establish a Contingency Fund for Fiscal Year 2018 in the amount of \$20,000. This sum came from the unassigned fund balance and no amount was raised from taxation. A total of \$2,796.26 was utilized in FY18 as follows:

- The Board voted on December 17, 2017 to authorize expenditures up to \$2,000 from the contingency fund for expenses of the Town Center Vision Committee. A total of \$46.26 was expended in FY18.
- On January 22, 2018 the Board voted to approve entering into an agreement with RPF Environmental to conduct a hazardous material building survey of the Lee Church Congregational Parish House. \$1,900.00 was used from the contingency fund for this purpose.
- At its February 12, 2018 meeting, the Lee Select Board voted to approve utilizing funds from the contingency fund to hire an appraiser to determine a fair market value of the Parish House and 4.6 acres of land owned by the Lee Church Congregational. \$850.00 was used for this purpose.

Respectfully submitted,

Julie Glover  
Town Administrator

**TRUSTEES OF TRUST FUNDS**  
**Report of Trust and Reserve Funds for the Year Ended 30 June 2018**  
**2018 ANNUAL REPORT**

Date Cre- ated	Fund Name*	Purpose of Fund*	Principal			Income			Grand Total		
			Start	New Funds	With- drawn	End	Start	Income		Ex- pend	End
1910	Cemetery	perpetual care	135,258.00	2,100.00	-	137,358.00	88,598.99	4,015.72	-	92,614.71	229,972.71
1958	Fire Equipment	equipment for the Fire Dept.	120,000.00	150,000.00	-	270,000.00	33,366.66	4,433.12	-	37,799.78	307,799.78
1977	Highway Equip.	"capital reserve for highway equipment"	246,776.75	55,000.00	181,114.00	120,662.75	16,962.57	4,493.92	-	21,456.49	142,119.24
1985	Land Acquisition	"financing all or part of the cost of the acquisition of land"	159,232.79	-	-	159,232.79	70,317.84	3,389.74	-	73,707.58	232,940.37
1988	Town Buildings	"Town Buildings Capital Reserve Fund"	79,226.08	100,000.00	14,999.23	164,226.85	40,293.96	3,194.30	-	43,488.26	207,715.11
1989	Land Use Change	"land acquisition or conservation easements"	189,238.13	11,517.38	-	200,755.51	63,324.89	3,884.32	-	67,209.21	267,964.72
1992	Internal Service Fund for Accrued Benefits	paying benefits owed to an employee at resignation, lay-off, severance or termination	51,704.58	15,000.00	18,294.27	48,410.31	2,329.85	994.97	-	3,324.82	51,735.13
1993	Recreation	land purchase, construction, and upgrade new recreation facilities	9,191.88	-	4,019.70	5,172.18	21,022.52	441.81	-	21,464.33	26,636.51
1994	Revaluation Fund	"future update or revaluation of the town"	16,720.00	-	-	16,720.00	14,351.60	458.81	-	14,810.41	31,530.41
1998	Library Capital Reserve Fund	"capital improvements to the library"	116,706.03	-	4,957.95	111,748.08	11,742.01	1,891.45	-	13,633.46	125,381.54
2002	Highway Dept. Road Bridge Improvement	repairing, maintaining, and replacement of bridges and roads	323,673.08	60,000.00	5,605.00	378,068.08	22,993.03	5,980.52	-	28,973.55	407,041.63
2005	Fire Ponds & Cisterns	"repair and replacement of fire ponds and cisterns"	115,631.00	25,000.00	-	140,631.00	4,042.28	2,128.62	-	6,170.90	146,801.90
2006	Transfer Station Equipment	"purchase new transfer station equipment"	111,897.67	10,000.00	19,835.00	102,062.67	4,447.29	1,841.13	-	6,288.42	108,351.09
2011	Conservation Land Stewardship	"enhancing stewardship of town-owned conservation lands or interests in lands"	-	-	-	-	-	-	-	-	-
2011	Lee Library Building CRF	"capital expenditures for the town's library building"	369,575.00	-	-	369,575.00	16,741.59	5,704.69	-	22,446.28	392,021.28
2015	Lee Fair Fund	operational, capital, and equipment needs	5,801.33	3,980.00	3,595.91	6,185.42	25.35	11.13	-	36.48	6,221.90
*Some fund names and purpose descriptions are abbreviated.			2,050,632.32	432,597.38	252,421.06	2,230,808.64	410,560.43	42,864.25	-	453,424.68	2,684,233.32

## ASSESSING DEPARTMENT 2018 ANNUAL REPORT

The firm of Municipal Resources, Inc. continues to handle the assessing functions for the Town of Lee. The primary members of the staff working in Town are Scott Marsh and Shawn Main. Additional staff members may assist. It is requested that if any of the appraisers come to your property, you support the Town's efforts to keep assessments equitable and proper by answering their questions and allowing them to inspect and verify the data of your property.

Municipal Resources personnel are available to meet with taxpayers and if an appointment is desired, Denise Duval in the Assessing Office can schedule one for you.

The roughly \$6,250,000 increase in the 2018 taxable assessed valuation was a result of subdivisions, new and continuing construction with roughly 425 properties reviewed, in addition to those properties that were reviewed as part of the Town's quarterly review process.

Department of Revenue Administration review of sales information indicated that the Town's assessment ratio for the 2017 tax year was 88.4%. While an estimated ratio for the 2018-tax year is 84%.

Individual property information may be obtained by visiting the assessing office or on-line by following the link on the Town's website [www.leenh.org](http://www.leenh.org)

### PROPERTY TAX RATES - TAX YEARS 2006 – 2017

YR	Town	County	Local Educat	State Educat	Total
2006	\$4.80	\$1.87	\$14.48	\$2.19	\$23.34
2007	\$5.23	\$2.04	\$15.24	\$2.18	\$24.69
2008	\$5.21	\$2.18	\$16.00	\$2.18	\$25.57
2009	\$4.39	\$2.24	\$16.58	\$2.07	\$25.28
2010	\$5.67	\$2.25	\$15.39	\$2.11	\$25.42
2011	\$7.03	\$2.67	\$17.91	\$2.51	\$30.12
2012	\$6.67	\$2.64	\$18.22	\$2.41	\$29.94
2013	\$5.53	\$2.87	\$18.03	\$2.32	\$28.75
2014	\$5.19	\$2.88	\$19.12	\$2.51	\$29.70
2015	\$5.43	\$2.95	\$18.42	\$2.45	\$29.25
2016	\$5.44	\$2.93	\$18.51	\$2.37	\$29.25
2017	\$5.67	\$2.86	\$19.02	\$2.39	\$29.94
2018	\$6.07	\$3.05	\$19.16	\$2.29	\$30.57

Below is a list of Tax Exemptions and Credits currently available. Additional information and applications are available from the Assessing office at Town Hall.

### **ELDERLY EXEMPTION**

\$ OFF ASSESSED VALUATION

<b>AMOUNT</b>	<b>REQUIRED AGE</b>	<b>INCOME LIMITATIONS</b>	<b>ASSET LIMITATION</b>
\$174,000	65 TO 74	Not in excess of	Not in excess of \$222,500
\$210,000	75 TO 79	\$46,500 if single,	excluding the value of the
\$270,000	80 AND UP	\$59,400 if married	residence & up to two acres

### **BLIND EXEMPTION**

\$ OFF ASSESSED VALUATION

\$15,000	Every inhabitant owning residential real estate and who is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.
----------	---

### **VETERAN**

**Standard**

**Tax Credit \$500**

Every resident who served in the armed forces in any of the qualifying wars or armed conflicts as listed in RSA 72:28 and was honorably discharged; or the spouse/surviving spouse of such resident

**All Veterans' Tax Credit**

**\$500**

Any NH resident who served not less than 90 days on active service and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph, per RSA 72:28-b

**Surviving Spouse**

**Tax Credit \$1,400**

The surviving un-remarried spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28

**Service connected Disability**

**Tax Credit \$1,400**

Any person who has been honorably discharged and received a form DD-214 and who has a total and permanent service connected disability, or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such person if such surviving spouse has not remarried.

**CODE OFFICIAL  
2018 ANNUAL REPORT**

During FY18, the town issued another record number of building permits with a total of four hundred forty five (445), with an estimated cost of \$10,457,317. The construction of homes has begun in the old Cheney Gravel Pit off of Pinkham Road and is winding down in Chestnut Way and Kelsey Road. Individual lots scattered throughout town have also had new homes constructed. The breakdown of the types of permits are as follows:

<u>Category</u>	<u>Permits</u>
Single Family Dwellings	27
Additions	20
Outbuildings	27
Garages	6
Remodeling/all others	365

Action was taken by the Zoning Board of Adjustment on seventeen (17) applications resulting in thirty-five (35) actions.

The Planning Board reviewed and approved eight (8) site review applications, one (1) subdivision application, and reviewed and approved five (5) lot line adjustments as well as multiple public hearings for zoning ordinances; building regulations, subdivision regulation and site review regulation changes as well as multiple consultations.

All applications are on file at the Office of Planning & Zoning and are available for review by the public upon request.

Many thanks go out to the members of the Planning and Zoning Boards for their countless hours of work and dedication to the Town of Lee.

Respectfully submitted,

Caren Rossi  
Planning/Zoning and Health Administrator

## FIRE AND RESCUE DEPARTMENT 2018 ANNUAL REPORT

Incident Responses	
Fire, Other	1
Building Fire	2
Cooking Fire, Confined to Container	1
Fire in Motor Home, Camper, Recreational Vehicle	1
Passenger Vehicle Fire	2
Brush Fire	1
EMS Call, Excluding Vehicle Accident with Injury	322
Motor Vehicle Accident with Injuries	35
Motor Vehicle/ Pedestrian Accident	1
Motor Vehicle Accident with No	31
Extrication of Victim(s) from Vehicle	5
Combustible/ Flammable Gas/ Liquid Condition, Other	1
Gasonline or Other Flammable Liquid	2
Gas Leak (Natural Gas or LPG)	4
Carbon Monoxide Incident	9
Electrical Wiring/ Equipment Problem,	1
Heat from Short Circuit (Wiring), Defective/Worn	1
Power Line Down	31
Arcing, Shorted Electrical Equipment	4
Service Call, Other	52
Assist Police or Other Governmental	7
Unauthorized Burning	5
Mutual Aid to Another Community	57
Good Intent, Other	8
Dispatched and Cancelled En Route	42
Smoke Scare, Odor of Smoke	10
Fire Alarm Activation	59
Windstorm Assessment	1
<b>TOTAL CALLS</b>	<b>696</b>
<b>July 1, 2017 - June 30, 2018</b>	

For the fiscal year 2018 the fire department responded to 696 emergencies. This is an almost 6% increase in responses from 2017. We continue to strive to provide the most efficient and effective service to the residents. The year provided a change in personnel as three of our Part Time Firefighter/ Emergency Medical Technician accepted full-time jobs in other communities. This allowed On-Call members from the department to move into these Part-Time roles. Our staffing efforts continued to look at areas of improvement. In this fiscal year, the department was staffed 7 days a week with staggered coverage; Monday through Friday consists of (1) PT FF/EMT 6am-6pm, (1) Chief 8am-4pm, (1) FT Lieutenant 10am-6pm, (2) PT FF/EMT's Saturday and Sunday 6am-6pm and we continued the night time stipend coverage from 6pm-6am. While most incidents require at least a four-member response this has assisted the department in a positive manner. In the coming years we will continue to look at ways to improve our staffing levels with a financially responsible approach and to bring consistency with the staff.

The members have continued to succeed in gaining certifications in Firefighter Level I and II, Emergency Medical Technician, and Advanced Emergency Medical Technician which is a direct reflection of their dedication to the residents and the department.

The department has continued our Fire Prevention Program with Mast Way Elementary School and the many day care centers in town. We have also continued to provide inspections for the school, businesses, foster care, day cares, and woodstoves as well as site plan review and

fire alarm and sprinkler reviews and inspections.

The department would like to thank all the residents for their continued support. We look forward to serving you in the coming year.

Respectfully submitted,  
Scott Nemet, Fire Chief

## HIGHWAY DEPARTMENT 2018 ANNUAL REPORT

The Lee Highway Department is responsible for maintaining 68 roads (38 miles) that includes 108 intersections, 28 turnarounds, town parking lots and numerous dry hydrants / pull-off areas. In addition, the Highway Department takes care of mowing the cemeteries, parks, and around town buildings. The Highway Department also performed 14 burials (three full body and eleven cremations) at the Lee Hill cemetery during the reporting period.

The winter of 17-18 started off a bit slow, however, it ended quite snowy and cold. The first significant snowfall was 6 inches on December 9th and the last was 1 inch of snow/sleet mix on April 16<sup>th</sup>. During the course of the winter there were 24 winter storm events the department responded to with a total of **98** inches of snow (42 inches of it in March) recorded at the Highway garage. The biggest snow storm was 22+ inches on March 13<sup>th</sup>.

The Highway Department grader shimmed a couple of bad spots on Gile Road, Garrity Road and Thompson Mill Road. The Department also prepped and supervised paving on Thurston Drive, Haley Court, Depot Lane, Margaret Lane, Piper Lane, Davis Lane, Spencer Lane, Elder Osbourne Drive, Little Hook Road, Wiswall Road, York Lane, Jenkins Road, Packers Falls Road, and Garrity Road.

The Department replaced two 24"dia.x 60 foot culverts and one 12"x60' culvert on Lamprey Lane during the period. The Department also ditched sections of Packers Falls, Garrity and Pinkham Roads during the reporting period.

The highway crew assisted the Transfer Station with maintenance of the equipment and projects and also maintained the grounds at Little River Park. The crew also constructed a pretty nice irrigation shed at the park. Most of the big projects are now completed at the park.

A brand new shiny Western Star heavy duty plow/sand/dump truck was purchased and received by the town in the late fall of 2017. Once the bugs are worked out of the truck (and associated equipment) it should prove to be a valuable asset to the Highway Department.

Presently 1600 feet of new roadway is being built off of Pinkham Road which will potentially be accepted by the town in the near future.

We would like to thank the townspeople, the Budget Committee and the Select Board for their continued support of the Highway Department.

Respectfully submitted,

Randy Stevens, Highway Supervisor



## LIBRARY 2018 ANNUAL REPORT

This year the Lee Public Library welcomed 20,587 visitors who borrowed over 32,626 items from the library! We added 189 new patrons to the library. In addition to the books, DVDs, books on compact disc and magazines borrowed, Lee residents also downloaded 5873 eBooks, eAudios and digital magazines. Downloading to a variety of devices, this represents a 10% increase over the past year!

The library's collection is just over 24,500 volumes which includes Books, DVDs, magazines and Books on CD. The library added 2,211 items to the collection and withdrew 1674 items. Through our Inter-Library loan program we borrowed 1250 items (a 19% increase) and loaned 1807 items from other New Hampshire libraries, including items from Maine and Massachusetts.

The wireless access continues to be very popular logging over 3257 connections this year, representing an 18% increase over last year! Our online continuing education program Universal Class had 411 sessions (a 191% increase over last year), Ancestry Library database saw almost 5962 sessions with 3213 citations looked at! Our online magazine articles database, EbscoHost had almost 1218 searches. Ebscohost database is provided by the New Hampshire State Library to public libraries in New Hampshire.

The Lee Public Library offered 165 programs for Adults with 1331 attendees and 234 youth programs with 2182 participants. These included story times, summer reading programs, craft programs, special holiday programs, lectures, music presentations and much, much more! These programs were held in the library, the Jeremiah Smith Grange, the Lee Church, and the Lee Public Safety Complex.

The Library was open 298 days representing 2091 hours. We delivered materials to shut-ins 79 times and our meeting space hosted 26 non-library groups with 160 in attendance.

Many Lee Library patrons took advantage of the Friends of the Lee Public Library's discount museum pass program by visiting the 10 museums 278 times. These passes offer a 50% discount or free admission to the Museum of Fine Arts, Boston, Museum of Science, New Hampshire Children's Museum, Dover, Strawberry Banke, Currier Museum, Manchester, Peabody Essex Museum, Salem, MA, Seacoast Science Center, New England Aquarium, American Independence Museum, Bedrock Gardens, Boston Children's Museum and Isabella Stewart Gardens Museum, the latter two being offered at the Durham Public Library. For the calendar year 2017, Lee residents saved over \$11,000 by utilizing these passes.

Respectfully submitted,

Ruth Eifert, Library Director

# Lee Public Library Financial Report FY2017-18

## OPERATIONS ACCOUNT

### INCOME

Bal Forward	574.79
Book Sale	468.97
Gifts	694.00
Non Resident Fee	495.00
Other	959.40
Interest Earned	3.02
Town Quarterly Payment	42400.00
<b>Total Income</b>	<b>45020.39</b>

### EXPENSES

Copier	2301.58
Electricity	4664.44
Furniture & Equipment	1038.66
Maintenance	24.75
Misc.	-61.90
Nonprint	8495.37
Postage	184.15
Print	19946.81
Professional Dev. & Dues	653.36
Programs	1505.79
Supplies	2552.66
Technology	2663.15
Telephone	745.80
Water	44.48
<b>Total Expenses</b>	<b>44759.10</b>

**Ending Balance** **836.08**

## NON-LAPSING ACCOUNT

### INCOME

Bal Forward	1297.89
Fines	125.00
Lost Titles	367.92
Copier	730.60
Fax	118.00
Interest Earned	2.03
<b>Total Income</b>	<b>1343.55</b>

**Ending Balance** **2641.44**

## CERTIFICATE OF DEPOSIT

Bal Forward	6209.17
Interest Earned	25.36

**Ending Balance** **6234.53**

**POLICE DEPARTMENT  
2018 ANNUAL REPORT**

During fiscal year 2018, the Lee Police Department had seven full-time officers and one part-time officer employed for most of the year.

As you will see in the chart below, the Lee Police Department saw an increase in calls for service again this year. The items that are listed, other than the calls for service, don't show the whole story. Based on the calls for service number, divided by the number of days per year, the officers are handling approximately 33 calls for service a day.

**STATISTICAL DATA FOR THE YEAR 2016/2017 AND 2017/2018**

	07/01/16 – 06/30/17 (2016-2017)	07/01/17 - 06/30/18 (2017-2018)	Percentage of Increase/Decrease
Arrests	136	111	20% Decrease
Motor Vehicle Stops	2506	2467	1.5% Decrease
Motor Vehicle Accidents	305	252	17.5% Decrease
Calls for Service	11,182	12,334	<b>10% Increase</b>

**STATISTICAL DATA FOR THE YEAR 2013/2014 AND 2017/2018**

	07/01/13 – 06/30/14 (2013-2014)	07/01/17 - 06/30/18 (2017-2018)	Percentage of Increase/Decrease
Arrests	180	111	30% Decrease
Motor Vehicle Stops	1623	2467	<b>50% Increase</b>
Motor Vehicle Accidents	191	252	<b>60% Increase</b>
Calls for Service	6,702	12,334	<b>90% Increase</b>

The types of calls that our officers have been handling this past year have increased in severity. The number of firearms involved, weapons involved, and officers' response to physical resistance and assaults have all increased over the past year. Our calls for service only continue to increase each year and with the number of proposed new homes and businesses that trend will continue.

As always, the members of the Lee Police wish to thank the residents and businesses in the town for their continued support. The Lee Police Department is working hard to serve and protect you!

Sincerely submitted,  
Chief Thomas Dronsfield, Jr.

## TRANSFER STATION 2018 ANNUAL REPORT



**KEEP IN MIND, IT IS MANDATORY TO RECYCLE IN THE TOWN OF LEE**

### RECYCLING INCOME

Product	Income 2016/17	Income 2017/18
Batteries	\$724.50	\$793.28
All Plastics	\$4668.30	\$8080.64
Mix Paper	\$9201.70	\$4028.12
Newspaper #8	\$2126.00	\$2261.88
Cardboard - OCC	\$13,661.88	\$10,711.13
All Scrap Metals	\$15,072.32	\$14,708.09
Aluminum Cans		\$20,436.00

In FY18 the Transfer Station saw a fluctuation in mixed paper revenue go as high as \$110 per ton to a low of \$30 per ton. Cardboard started at \$185 per ton and ended at \$90 per ton. There are times when the Transfer Station can wait for an increase in market prices but unfortunately there are times when they have to be shipped due to a lack of storage.

In November 2017 the old swap shop was demolished and construction on the new one began and was nearly completed by the end of the fiscal year. Thank you to the many volunteers that helped with the construction.

The Transfer Station is always grateful for the help from the Highway Department for repairs, fabrication, mowing and snow plowing! Thank you Randy Stevens, Peter Hoyt and Warren Hatch!

Your Transfer Station Team includes Toby Van Aken, Chip Belyea, Jeffrey Geddis, Dennis Freeman, Larry Reola and Matt Dwyer.

Thank you residents for your recycling!

Respectfully submitted,  
Toby Van Aken, T.S. Manager

## WELFARE DEPARTMENT 2018 ANNUAL REPORT

The Welfare Department provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA 165. The Town determines eligibility for assistance for basic living needs based on RSA 165 and the Town of Welfare Guidelines. All business is conducted in a professional, respectful, and fiscally responsible manner.

Assistance is provided through vouchers given directly to vendors for basic emergency needs such as food, fuel for heat, utilities, shelter expenses and other necessities. Whenever possible, referrals to other resources, such as State and Federal programs, local food pantries, area charities, etc. are made before local tax dollars are utilized. The Welfare Department encourages self-sufficiency and provides advocacy for individuals and families in need of assistance.

In 2018, the Town of Lee provided electric and rental assistance to 7 clients and referred 12 clients to other agencies. The Town will seek reimbursement from recipients and the State to repay some of the assistance provided and will continue to explore new avenues to maximize services and benefits available to the Town of Lee residents. The Welfare Department will continue to monitor changing federal/state laws and regulations.

If you have any questions or feel you might be in need of assistance, please contact me at 969-8251 or at [pmattingly@leenh.org](mailto:pmattingly@leenh.org).

Thank you for allowing me to continue to serve the residents of Lee.

Respectfully submitted,

Pamela J. Mattingly, Welfare Officer

## **AGRICULTURAL COMMISSION 2018 ANNUAL REPORT**

This year we welcomed two new members to the Commission, Ken Brisson as a regular member and Kristin Cisneros as an alternate. We also accepted the resignation of Jonathan Kohanski as he moved out of town. Michael Zahorik, who is working on his doctorate in Natural Resources at UNH, attended our meetings for several months.

As for the past several years, the Commission is very involved with the annual Lee Fair. The Best of Harvest Contest is always a success, as are the Farm Games for young and old. And, of course, members work hard on the Pig Roast/Chicken Barbecue supper. Many thanks go out to all the townspeople who help to make the fair a success and to the Jeremiah Smith Grange for the use of their building, as well as tables and chairs. The fair is a great community activity.

The Farmers Market started the end of May and was successful throughout the summer months with a good variety of items available, including local roasted coffee, maple syrup, grass fed beef, bread, cheese, fudge, eggs and vegetables, to name a few. Tina Sawtelle served as the Market Master this year and hopefully will continue on next year.

The Backyard Farming Initiative, a program sponsored jointly by the Lee Agricultural Commission, Lee Sustainability Committee and the Lee Public Library, was successful once again. This year's program was presented once a month, from January to May, 2018 and was entitled "Keep Calm and Garden On" with presentations by townsfolks. It was very informative and was well received.

The Pancake Breakfast in March is always a welcome activity for many Lee residents. The Lee and Durham Agricultural Commission join with the Strafford County Farm Bureau to put on a Pancake (plus eggs, bacon, sausage, strata and more) Breakfast to benefit youth in agriculture in Strafford County. This year we were able to help several members of the Woolmark 4-H Sheep Club attend the All American Sheep Show in the mid-west.

The Town of Lee Agriculture and Farm List brochure was updated and published again this year. This is our third edition, with a new brochure every other year. It is full of information about local agriculture, with farm names, locations, business cards and photographs. It is available at the Town Hall, Library and the Farmers Market.

Members of the commission have worked with the State, as well as our own Planning Board and Select Board, to have a definition of Agritourism that will be a workable solution for everyone.

Respectfully submitted, Laura Gund

## CONSERVATION COMMISSION 2018 ANNUAL REPORT

### **Major Activities of Lee Conservation Commission**

**Protection of Open Space and Agricultural Land:** In the town's most recent master plan survey, respondents showed very strong support for the protection of natural resources and open space in Lee. Accordingly, the Conservation Commission continues to work to expand the area of protected open space within the Town and to seek to preserve the agricultural heritage of Lee through conservation easements. This year the Town placed a conservation easement on a 7-acre parcel in the Town Forest that encompasses a vernal pool that has been an important educational resource for students at Mast Way School.

**Oversight of the Town's Conservation Easements:** The Conservation Commission is charged with overseeing most conservation easements within the Town and maintaining their boundary markers. A. Gourgue worked with landowners to schedule 33 monitoring visits to the Town's conservation easements by Commission members C. Fisher, A. Hartgerink and W. Humm. Mr. Humm reported their findings to the appropriate agencies. As most towns contract this mandated task to outside agencies, the Commission's volunteers save the Town more than \$4,500 in fulfilling this responsibility.

**Advice to Planning Board and Zoning Board of Adjustment:** In accordance with its statutory responsibilities, the Commission serves as advisor to the Planning Board and Zoning Board of Adjustment on matters concerning the protection of wetlands and other issues of environmental concern. A. Hartgerink has assumed primary responsibility for this activity. During the period covered by this report the Commission investigated and responded to two such requests by the Town's Boards.

**Educational and Outreach Activities:** The Commission provided information concerning conservation easements and identifying invasive plant species at the Lee Fair. During the past year C. Fisher led three Frog Walks and three Nature Walks in the Town Forest, Little River Park, and Maude Jones Memorial Forest. In addition, she and A. Tappan conducted a woodcock viewing event at Joe Ford Wildlife Sanctuary. A. Tappan led an informational walk on controlling invasive plant species. A. Gourgue maintains the Commission's Facebook page informing the Town of Commission activities. To make maps of trails accessible through the Town's website, T. Moody has been mapping trails in the Town's conservation lands.

**Management of Town-Owned Lands:** The Commission is responsible for managing Town-owned lands. During the past year, it organized, financed, and conducted campaigns against the invasive species Oriental Bittersweet, Glossy Buckthorn, and Japanese Knotweed on various Town-owned properties. A. Tappan has been working to create and implement a management plan for the Joe Ford Wildlife Sanctuary with the aim of enhancing the Sanctuary for New England cottontail, woodcock and other wildlife dependent on early successional habitat.

**4H Campership:** Each year the Commission supports the attendance of a student from Lee to the Barry 4H Camp. Any resident interested in applying should contact a member of the Commission.

Respectfully submitted, Catherine Fisher

## HERITAGE COMMISSION 2018 ANNUAL REPORT

The Lee Heritage Commission received a Moose Plate grant from the State of New Hampshire to do an appraisal of our historical collection and provide recommendations for its conservation. The Commission is in the process of implementing those recommendations to safeguard our collection. Our collection needs a permanent home and we must decide what documents to keep in our archives. We are collaborating with the Town Center Vision Committee to work our needs into the Town Center Project.

There were a small amount of funds left over from the 250<sup>th</sup> Celebration and the Heritage Commission oversees expenditures of these funds. Through the year we have done various things such as purchase a flag and flag pole for Little River Park and install a plaque on a donated rock placed beneath it explaining the origin of the flag. We had several banners produced with artwork by Amy Daskal placed on utility poles throughout the town. We have also purchased aprons, with the Town logo on them, for use during such events as the March pancake breakfast, Lee Fair, etc.

The Heritage Commission holds several barn easements in Lee, as well as two Heritage Easements. It is our responsibility to monitor these easements on a regular basis and report any findings on the Heritage Easements to LCHIP (Land and Community Heritage Investment Program).

We check on the Thompson Mill trail which was blazed by an Eagle Scout from Troop # 459 who also installed a small bridge over a brook running into Little River. We discussed placement of a sign at some point along the trail, giving some history of the mill that once stood on the river.

Each year the Heritage Commission prints a calendar for the following year. We have been requesting photos of Lee from townspeople and have received a wonderful array of photos depicting the best of Lee. Keep the photos coming!

Several of our members are on the Town Center Vision Committee and have committed many hours to the Town Center project. We thank them for their time and efforts. Other members of the commission are on the Agricultural Commission and various other committees in town.

We are proud to say that two of our town center buildings have been placed on the NH State Register of Historic Places: The Tool Shed with Tramp Room (AKA the Hobo Shed); and the Lee Town Hall. A third town center building (The South Lee Freight Depot now being used as the Lee Historical Society Museum) is currently being considered for inclusion on the Register in July 2018.

Respectfully submitted,

Laura Gund



## RECREATION COMMISSION 2018 ANNUAL REPORT

### **Lee Recreation Commission Mission**

The Mission of the Lee Recreation Commission is to provide indoor and outdoor programs and activities to improve the physical and mental health of Lee residents.

### **Vision and Goals for Recreation in Lee**

Recreation is an essential element of a healthy community and lifestyle.

Physical activity makes people healthier.

Physical activity increases with access to parks.

Contact with the natural world improves physical and physiological health.

Parks create stable neighborhoods and strong communities

The Lee Recreation Commission has been active in both improving park grounds and maintaining and implementing new programs throughout 2018. In the Fall of 2017, we had drip irrigation and new trees planted at Little River Park. A new pump house was constructed by our Highway Department to protect the irrigation and well controls.

Our three core programs, Easter Egg Hunt, Fishing Derby and Model Rocket Day continue to attract many children and parents. Model Rocket Day continues to grow in popularity. Again, our thanks to the Stevens family for hosting the Fishing Derby.



This year, thanks to the vision and efforts of Michael Vardaro, a commission member, we will be introducing a music program at Little River Park on Thursday evenings. We look forward to this becoming a very popular community builder.

The Recreation Commission meets on the 1<sup>st</sup> Tuesday of each month at the Safety Complex. We welcome anyone to attend and look forward to input and suggestions.

Respectfully submitted,

Larry A. Kindberg, Chairman

Michael Vardaro, Vice Chairman

Annette Brown, Treasurer

Camillia Knightly, Program Director, Acting Secretary

## EMERGENCY MANAGEMENT 2018 ANNUAL REPORT

The Emergency Management Department continues to apply for grant funding to update and train on our Emergency Operations Plan and the Hazard Mitigation Plan. The Emergency Management Department is planning on completing a Table Top Exercise with NH Homeland Security and Emergency Management and update the Hazard Mitigation Plan in the coming year. Thankfully in 2018, the Town did not have any extended emergencies including any weather events like we have seen in previous years. These are only some of the steps residents may take to assist them and the State through these difficult times:

- Always observe state and local restrictions on water use during a drought. If restricted, for example, do not water your lawn, wash your car, or other non-essential uses, to help ensure there is enough water for essential uses. Contact the Town Hall for current information and suggestions.
- Avoid letting the water run while brushing your teeth, washing your face or shaving.
- Operate automatic dishwashers only when they are fully loaded. Use the "light wash" feature, if available, to use less water.
- Clean vegetables in a pan filled with water rather than running water from the tap.
- Store drinking water in the refrigerator. Do not let the tap run while you are waiting for water to cool.
- Operate automatic clothes washers only when they are fully loaded or set the water level for the size of your load.
- Use a commercial car wash that recycles water.
- If you wash your own car, use a shut-off nozzle that can be adjusted down to a fine spray on your hose.
- Avoid over watering your lawn and water only when needed
- A heavy rain eliminates the need for watering for up to two weeks. Most of the year, lawns only need one inch of water per week.
- Check the soil moisture levels with a soil probe, spade or large screwdriver. You don't need to water if the soil is still moist. If your grass springs back when you step on it, it doesn't need water yet.
- Water in several short sessions rather than one long one, in order for your lawn to better absorb moisture and avoid runoff.
- In extreme drought, allow lawns to die in favor of preserving trees and large shrubs.

The Emergency Management Team would like to thank all of the residents for their continued support.

Respectfully submitted,

Scott Nemet  
Fire Chief/EMD

Caren Rossi  
Assistant EMD

## **ENERGY COMMITTEE 2018 ANNUAL REPORT**

The Lee Energy Committee's (LEC) mission is to promote/facilitate energy conservation and resilience, energy efficient practices, and use of renewable, sustainable energy by the Town. During FY17-18 we made progress toward three goals in the current Master Plan 2016-2026.

### **Goal 1: Reduce energy used, total emissions, and tax dollars spent in Lee on energy annually.**

- To learn how the Town could reduce its electricity consumption, we invited the NH Electrical Coop to conduct an energy audit of the Public Safety Complex and Transfer Station.
- Based on the audit, we conducted research on converting the lighting in the Public Safety Complex and Transfer Station; 2) collected, analyzed and coordinated solicited proposals from vendors and 3) made recommendations to the Select Board.
- Conducted research on ways to reduce electricity use by the Transfer Station, specifically by improving the insulation of the Transfer Station office.
- Provided guidance and financial support for a new, more energy efficient Swap Shop.
- Updated Town building energy data in the EPA Portfolio Manager database.

### **Goal 2: Increase public awareness of energy options for municipal, residential and business energy needs.**

- Donated 13 solar panels to NH Children's Museum in Dover for its solarization. Panels were given to the Town for our efforts to promote the Energize 360 weatherization/solar energy campaign.
- Participation in the Lee Fair with electric car and human-powered bicycle demonstrations, an energy quiz, and distributing energy-related educational information.
- Sponsored or co-sponsored (with Sustainability Committee and/or Lee Library) panel or speaker presentations on: improving residential energy efficiency; a plan to develop wind power off the coast of New Hampshire; the state of NH's energy; and the "Low Carbon Diet."
- Worked with wind power advocates to draft a warrant article for the March 2018 election requesting the Governor's support of an offshore wind energy feasibility study. (Passed)

### **Goal 3: Analyze energy efficient measures for municipal buildings.**

- Conducted research on and obtained a vendor's proposal for adding a solar panel array to the Public Safety Complex and/or Transfer Station using a Power Purchase Agreement.
- Working with the Town, helped draft a warrant article for the March 2018 election giving permission to the Select Board to enter into a Power Purchase Agreement to put a solar array on or near the Public Safety Complex or the Transfer Station (Passed). Subsequent issues with the array's location and planning for the Town Center have placed the project on hold.

## FRIENDS OF THE LEE LIBRARY 2018 ANNUAL REPORT



The Friends of Lee Library had a great year with strong membership, a variety of sponsored library programs, and wide use of the sponsored museum passes.

Membership was a key focus this year, since membership funds the majority of Friends sponsored programs in the Library.

- The successful yearly membership campaign in July and August resulted in \$3,545 in memberships.

**Your** membership enables the Friends to provide library programs including:

- Museum passes for free or reduced admissions to twelve museums in New Hampshire and Massachusetts.
- Children's programming during summer and school vacations like Toe Jam Puppet Band and Wildlife Encounters.
- Adult programming throughout the year including speakers and workshops.
- The Summer Reading Program for children and adults with prizes for all!

Thank you for being a *Friend* and supporting library programs in Lee!

Respectfully submitted,

Deb Sugerman  
President, Friends of the Lee Library

## HISTORICAL SOCIETY 2018 ANNUAL REPORT

The Society had a very busy year! We updated our membership list, printed a supply of Lee maps, and provided assistance to many people doing genealogy research. Catherine Gardner set-up an Amazon Smile Account, so residents can make a donation to us as they make purchases. Charlotte Mandell has created a Society web page, so we can stay in touch. Most importantly our officers and directors have attended meetings and provided detailed assessments of our needs to the facilities and vision committees, who are working on the Town Center building plans.

In establishing fundraising projects, Jan Allen identified two of our collections to be evaluated for conservation/preservation needs. Clothing & Textiles will be evaluated in the coming year. Afterwards we will evaluate the conservation /restoration needs of maps and phonics charts for our schoolroom.

Our building continued to be open the 3<sup>rd</sup> Saturday of the month, for 8 months out of the year. Grace Kasper continued to be our Junior Docent. In addition we provided genealogical services to people by appointment throughout the year.

We always enjoy Fair Day at Little River Park. We joined the Heritage Commission members in feeding folks cheddar cheese, apples, and sour pickles, plus answering questions and selling books about Lee's history.

We supported the schools in several ways. In November Jan Allen and I made weekly visits to Mast Way's 3<sup>rd</sup> grade classrooms. The students tried to identify artifacts which we brought and talked about their usage over time. In May we provided museum tasks for students on the O.R.M.S. Palooza service day. In June we welcomed the Mast Way 3<sup>rd</sup> graders for a tour of the museum building.

We co-sponsored four free public programs with the Lee Library. The fall 2017 programs were "Women War Correspondents" presented by Linda Matchett and "General Sullivan" presented by Douglas MacLennan. The spring 2018 programs were a preview of the draft of Phyllis White's book on Lee's schools and "Sawed Up a Storm" presented by Sarah Shea Smith.

In April the Society held its annual meeting at the Jeremiah Smith Grange. A potluck meal was enjoyed, as well as a presentation by Joel Sherburne and Rebecca Rule. We are thankful for our volunteers. Anyone who is interested in the history of our town is welcome to join us.

Respectfully submitted,

Phyllis White

## LAMPREY RIVERS ADVISORY COMMITTEE 2018 ANNUAL REPORT



10.1.2017 - 9.30.2018

Representatives from nine towns in the Lamprey River watershed continued implementing the *2013 Lamprey Rivers Management Plan* with help from multiple partners. The final plan, approved on Sept. 26, 2013, is available at town offices and on [www.lampreyriver.org](http://www.lampreyriver.org).

**Land Protection:** As of September 2018, the Wild and Scenic Subcommittee had leveraged funding totaling \$4,934,881 to protect 3512 acres and 16.3 miles of river frontage in Epping, Lee, Durham, and Newmarket.

**Education and Outreach:** LRAC again sponsored a river herring day at Macallen Dam, attended events at schools, libraries, and local fairs. *Chick and Dee-Dee's Lamprey River Adventure* was shared at town libraries and elementary schools. Many articles were published and special topics were presented at town libraries. *Twenty Years of Progress on the Lamprey River* was shared with municipalities and other partners.

**Recreation:** The LRAC helped Newmarket Recreation with its Hammock to 3K kayak race preparation classes. With a grant from the NH Charitable Foundation, the LRAC and Trout Unlimited made the stretch between Epping and Lee more passable for canoeists while protecting the ecological values of instream wood. A guided eco-paddle of the river was offered. The LRAC offered significant help with Newmarket's new Schoppmeyer Park.

**Water Issues:** LRAC funding ensured that years of volunteer water quality data were not interrupted. The second phase of analyzing 23 years of river water quality data was undertaken.

**Wildlife:** An acoustic bat survey was undertaken in four towns, showing that 7 of the expected 8 species are present along the river and tributaries.

**Project Review:** The project review workgroup reviewed and commented on twenty-three projects that were submitted to the state for environmental permits. An important turtle nesting site was identified and work is on-going to put this site under a conservation easement.

**Plans for 2019 and Issues to Watch:** The committee will continue to do project reviews and work on issues identified in the *Management Plan*. The LRAC will continue to support ecological research, fund volunteer water quality monitoring, and engage the public through its outreach efforts in nature, recreation, and history. The children's history novel, *Peter Little Bear*, will be reprinted and distributed to schools. A community grant program will begin.

## SUSTAINABILITY COMMITTEE 2018 ANNUAL REPORT



The Lee Sustainability Committee, which serves as an advisory committee to the Select Board, is working to foster an ethic of sustainability and resilience among the citizens of Lee, through education, outreach, advocacy, and action. Our mission is to become a coordinating point in the community for sustainable practices, collaborating with groups and individuals on identified projects. This year the Sustainability Committee worked on drought awareness and water conservation, composting and waste stream reduction, the reduction of household carbon emissions and a celebration of Lee's trees.

Using information provided by the New Hampshire Department of Environmental Services (NHDES), the Lee Sustainability Committee completed the Well and Groundwater Awareness Program. The program is designed to assist Lee homeowners in acquiring and recording information about their residential wells, and to educate and encourage good stewardship of Lee's groundwater resources.

In addition, the committee initiated a focus on ways to reduce the town's waste stream. Working with the Lee Transfer Station, the LSC has introduced an outreach campaign through the E-Crier under the headings of "Composting" and "Over the Wall and into the Bin." We anticipate that these projects will be ongoing.

Joining with the Lee Agricultural Commission and the Lee Public Library, the LSC became a co-sponsor of the 'Backyard Farming Initiative.' This popular program, which will be in its eighth year, offers monthly sessions from January through May at the Lee Grange. The focus for the 2018 sessions was 'Keep Calm and Farm On.'

In late spring, we sponsored the 'Low Carbon Diet' workshop series to help Lee residents take specific actions to reduce household carbon, from recycling, to conserving water, to choosing a renewable electricity supplier and more. We are planning to sponsor the series again next year.

Finally, in coordination with the Lee Heritage Commission, the Lee Conservation Commission, the Lee Public Library, the Lee Historical Society and the ORCSD elementary schools, we are planning the 'Lee's Trees Contest,' which will be a celebration of Lee's trees through science and art.

Committee Members include Paul Gasowski (Chair), Leslie Adams, Chuck Cox, Jennifer Messeder, Matthew Rowell and Dean Rubine.

## **CEMETERY TRUSTEES 2018 ANNUAL REPORT**

The Cemetery Trustees continue to manage the maintenance of the trust-funded cemeteries, sell plots, purchase flags and flag holders, and work closely with the Cemetery Superintendent and the Trustees of the Trust Funds.

The Cemetery Trust Funds for 2017-2018 yielded interest totaling \$4,015.72. There are presently 254 trust funds. Six cemetery plots were sold during this period. The proceeds from the selling of plots are placed with the Trustees of the Trust Funds. Only the interest from these funds can be used for maintenance.

During our “Walk Through Meeting”, May 2018 we discovered that two very large sugar maples had fallen and had broken stones in the Rebecca Bennett Cemetery. This is an ongoing project. The other cemeteries were found to be in good repair with a few needing minor tree trimming or fence repairs. We also replaced memorial flags and added flag holders where needed.

We greatly appreciate that everyone continues to abide by the Cemetery Rules and Regulations. These rules and regulations plus price list can be found on the town website under Cemetery Trustees. We continue to urge visitors to clean up flowers and decorations at the end of the seasons. Trash cans are available in the Lee Hill Cemetery. Your help allows the maintenance crew to work efficiently and to keep our cemeteries neat and appealing.

Contractors are hired to prune shrubs and trees. Grub control continues to be contracted out for the Lee Hill Cemetery and Old Parish Cemetery. Mowing, fertilizing, liming, minor maintenance, burials, monument and stone placement, and other burial management issues were carried out by Superintendent Randy Stevens and his crew from the Highway Department. We want to thank them for their attention to the Lee cemeteries.

We thank the VFW Post 10676 for placing and removing the memorial flags on the veterans' graves. Placement of these flags shows honor to those who have fought for our freedom.

The Cemetery Trustees again want to thank everyone for doing his or her part to help maintain the well-groomed cemeteries in Lee.

Respectfully Submitted,

Marianne Banks

Jacquelyn Neill

Jan Neill



## **LIBRARY BOARD OF TRUSTEES 2018 ANNUAL REPORT**

In FY 2017-2018 the Lee Public Library Board of Trustees:

- Revised the Employee Handbook and the Computer Access policy;
- Completed the furniture update with funds from the Library Capital Reserve Fund -- passed by the legislative body in March, 2017;
- Approved the repair of an aging server and purchase of three refurbished computers in order to address IT issues;
- Continued to work with the newly formed Town Center Vision Committee on the Town Center Building Project, making a presentation to the Town Center Vision Committee on June 26 which detailed the space needs of the library;
- Continued to work with the Friends of the Library to bring quality programs to residents of all ages.

In March, 2018, Annamarie Gasowski was reelected for a three-year term and write-in candidate Deborah Schanda was elected to serve the remaining two years of the vacant trustee position. Peg Dolan and Cynthia von Oeyen will continue to serve as Trustee Alternates.

Respectfully submitted,

Lee Public Library Board of Trustees

Annamarie Gasowski

Katrinka Pellecchia

Bill Johnson

Bob Simpson

Cynthia von Oeyen and Peg Dolan, Alternate Trustees



# RESIDENT MARRIAGE REPORT

## 01/01/2018- 12/31/2018

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
COAKLEY, THOMAS J	LEE, NH	MCKIBBEN, ROBERT B	LEE, NH	LEE	LEE	06/23/2018
LANG, CRAIG M	LEE, NH	FORTIER, MELISSA M	LEE, NH	LEE	RAYMOND	07/14/2018
MOHR, ROBERT D	LEE, NH	OLIVER, EVA M	LEE, NH	LEE	NEWINGTON	07/16/2018
MACOMBER, SETH N	LEE, NH	O'CONNOR, DREW M	LEE, NH	LEE	PORTSMOUTH	07/21/2018
SONIA, ALLISON N	LEE, NH	BOLDUC, AIDAN M	LEE, NH	LEE	LEE	08/05/2018
YATSEVICH, JORDAN D	LEE, NH	GARLAND, SHANNON E	EPSOM, NH	LEE	EPSOM	08/11/2018
PORCIELLO, JOSEPH G	LEE, NH	ROY, SHELLI A	LEE, NH	LEE	LEE	08/18/2018
MILLS, MICHAEL B	LEE, NH	SMITH, LILY P	LEE, NH	LEE	LEE	09/07/2018
AHL, ASHLEY E	LEE, NH	GENDRON, ERIC M	LEE, NH	LEE	WOLFEBORO	09/22/2018
RUEL, KRISTA M	LEE, NH	GILMORE, SCOTT E	LEE, NH	LEE	LEE	10/19/2018
RAYMOND, HENRY	LEE, NH	MAJOR, EMMA J	LEE, NH	LEE	PORTSMOUTH	10/27/2018

**Total number of records 11**

## COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY 2018 ANNUAL REPORT



Community Action Partnership of Strafford County (CAPSC) is a 501(c)3 private, non-profit organization established in 1965. CAPSC works with our community, state, and federal partners to assist more than 10,000 low income children, families, and adults each year. Our mission is to educate, advocate, and assist people in Strafford County to help meet their basic needs and promote self-sufficiency. CAPSC is governed by a volunteer Board of Directors, one-third of who are consumers of our services. We have 130 employees, and an \$8.8 million operating budget, which includes federal, state and local funds in addition to foundation and United Way grants, fees for service, and individual and corporate donations.

### **2017 – 2018 Service Highlights:**

- 44 households in Lee received over \$28,500 in fuel assistance during the 2017-2018 heating season.
- Over the past year, 29 Lee households received a discount on their electric bill through CAPSC's Electrical Assistance Program at a value of \$12,644.
- CAPSC weatherized four homes in Lee last year – a 300% increase over last year.
- Four individuals or families on the verge of homelessness or literally homeless, received emergency housing services from CAPSC programming.
- CAPSC assisted 13 Lee households with emergency food at a value of \$520 – which is more than double the number of households served last year.

CAPSC operates emergency food pantries in Dover and Farmington, both of which are open five days per week. Our nutrition program provides over 500 holiday food baskets to families in need each year, a benefit one Lee family in need took advantage of during the 2017 holiday season. CAPSC provided over 63,000 meals to children ages 0 to 18 through its Summer Meals and After-School Meals programs last year – a 58 percent increase over last year.

Without the services provided by our agency, many local residents would be without a means to provide for their basic needs as they find a pathway out of poverty. At CAPSC, we help our clients to become or remain financially and socially independent through 60 coordinated programs that address basic needs such as food, housing, education, transportation, employment and job training, child care, and utility assistance. CAPSC maintains its outreach capacity by operating offices in Farmington and Dover, and Head Start Centers in Dover, Farmington, Milton, Rochester, and Somersworth.

Thank you for your continued support of our mission. We are grateful for your investment in CAPSC!

Betsey Andrews Parker, Chief Executive Officer

## READY RIDES TRANSPORTATION ASSISTANCE 2018 ANNUAL REPORT

### 2018 Accomplishments and Goals for 2019

Ready Rides Transportation Assistance organization provides curb-to-curb rides at no charge to all medical related appointments for those residents living in Lee that are 55+ and the disabled. Our vetted volunteer drivers use their own vehicles to provide transportation services. Mileage reimbursement is available for all drivers. Ready Rides also provides rides to residents living in Barrington, Madbury, Northwood, Newfields, Durham, Nottingham, Newmarket and Strafford. Ready Rides is not bound by travel distance. Accessible rides are available.

Ready Rides, established in 2012 and is a 501 C 3 independent nonprofit organization.

### 2018 Fiscal Year Accomplishments:

#### **Ride Statistic:**

Number of Vetted Lee Drivers:	3
Total number of confirmed trips completed to date for Lee residents:	870
Total number accessible rides completed to date in Lee:	77
Number of registered Lee residents using our service:	29

### Ready Rides Goals for 2019

To have an expanded number of vetted drivers to be able to provide rides to everyone that asks.

We are always in need of new drivers to help with the growing need of ride requests. Come join our team of volunteer drivers! Please call our Coordinator for more information (603) 244-8719.

Respectfully submitted by: Meri Schmalz, Volunteer Drivers Coordinator

Ready Rides P.O. Box 272 Northwood, NH 03261

[info@readyrides.org](mailto:info@readyrides.org) · [readyrides.org](http://readyrides.org)

(603) 244-8719

## STRAFFORD REGIONAL PLANNING COMMISSION 2018 ANNUAL REPORT



Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

### 2018 Specific Accomplishments in Lee:

(Value of each service provided at no cost to the town is included in parenthesis)

- SRPC, in collaboration with the University of New Hampshire (UNH) and Geosyntec Consultants, partnered with the Town to update floodplain maps with new topographic and stream flow data. This project builds off a 2014 initiative to review floodplain data along the mainstem of the Lamprey River, and will allow for the assessment of other rivers in town including the North, Little, and Oyster Rivers. In May 2018 SRPC helped facilitate a kick-off meeting with the Planning Board that included a review of relevant history and project scope of work. Geosyntec and interns from UNH completed their field work and data collection over the summer, and preliminary mapping results will be available over the next several months. (SRPC DES Funds: FY18=\$13,197.50, FY19 through Sep 2018=\$11,729.15. UNH Funds: FY18/FY19=\$5,961. In-Kind Match raised from other sources: \$9,876)
- Conducted twelve traffic counts to support local and state planning efforts. (2018 Traffic Count Season: \$1,800)
- Began the process to update the town's hazard mitigation plan. (FY18/FY19: \$187.50 for funding research)
- Provided GIS services to create a map showing potential commercial zoning expansion along routes 125 and 4 near the traffic circle. (FY19: \$150)
- Produced topographic road maps for the town (FY19: \$375)
- Formatted Lee mapping data for inclusion in online mapping tool MapGeo. (FY18 SRPC EDA Funds: \$775)
- Converted snowmobile trails data into GIS format and produced trail maps. (FY18: \$112.50)
- Completed the 2017 Lee Tax Map update. (SRPC contract with Town)
- Reviewed crash data with the Town and recommended potential Highway Safety Improvement Program (HSIP) eligible projects. (NHDOT Funds: FY18/FY19= \$300)
- Distributed *New Hampshire Planning and Land Use Regulation* handbooks. (\$48)

**2018 Regional Accomplishments:**

- Adopted the 2017 Annual Update to the Comprehensive Economic Development Strategy (includes priority projects in the Town of Lee).
- Continued to administer Strafford Economic Development District's EPA Brownfields program.
- Adopted the 2017-2040 Strafford Metropolitan Transportation Plan (includes projects in the Town of Lee).
- Completed the 2017 Annual Building Permit Inventory Report (includes data for the Town of Lee).

**Upcoming projects:**

- Completion of the Lee Floodplain study, which includes an input period for review of maps, drafted by Geosyntec, and incorporation of the new data into the town's floodplain overlay district.
- Follow-up on discussion pertaining to potential SRPC grant writing assistance for funding the Tuttle Road culvert replacement project.
- Follow-up on discussion pertaining to energy aggregation; a regional cooperative and competitive energy purchase.
- Completion of the 2019 update to Lee's Hazard Mitigation Plan.

**Commissioners:**

- Frederick Kaen





**VISIT THE TOWN'S WEBSITE**  
**leenh.org**

**Subscribe to E-Alerts**

(E-Crier News and Events, Select Board Minutes and Agendas, Fire Danger)

**View the Meetings Calendar**

(Meetings, Elections, Special Events)

**Download Forms and Documents**

(Abatement Application, Welfare Application, House Check Request, etc.)

**View Meetings via the Media Site**

(Select Board Meetings, Deliberative Sessions, Community Videos)

**MEETINGS**

Select Board Meetings	Every Other Monday
Agricultural Commission	Last Tuesday of the Month
Conservation Commission	1 <sup>st</sup> Monday of the Month
Heritage Commission	3 <sup>rd</sup> Thursday of the Month
Recreation Commission	1 <sup>st</sup> Tuesday of the Month
Cemetery Trustees	4 Times per Year
Library Trustees	2 <sup>nd</sup> Wednesday of the Month

**DUE DATES**

Tax Abatement Application	due by MARCH 1 <sup>st</sup>
Elderly/Disabled Tax Deferral Application	due by MARCH 1 <sup>st</sup>
Current Use Application	due by APRIL 15 <sup>th</sup>
Tax Credit/Exemption Application	due by APRIL 15 <sup>th</sup>
Dog License	due by APRIL 30 <sup>th</sup>
Report of Wood/Timber	due by MAY 15 <sup>th</sup>
Town/School Elections	2 <sup>nd</sup> Tuesday in MARCH

**TOWN OFFICES CLOSED ON HOLIDAYS**

New Year's Day	Independence Day
Martin Luther King Jr Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Friday
Labor Day	Christmas Day



## TOWN OF LEE

7 Mast Road  
Lee, NH 03861

### TOWN DIRECTORY

#### EMERGENCY

**911**

**LEE POLICE DEPARTMENT**

**659-5866**

**LEE FIRE AND RESCUE**

**659-5411**

**MCGREGOR MEMORIAL AMBULANCE**

**862-3674**

**SELECTMEN'S OFFICE/TOWN HALL**

659-5414

**TOWN CLERK/TAX COLLECTOR OFFICE**

659-2964

**PLANNING/ZONING OFFICE**

659-6783

**PUBLIC LIBRARY**

659-2626

**HIGHWAY DEPARTMENT**

659-3027

**TRANSFER STATION**

659-2239

#### OYSTER RIVER SCHOOL DISTRICT

SAU Office

868-5100

Mast Way School

659-3001

Moharimet School

742-2900

Oyster River Middle School

868-2820

Oyster River High School

868-2375

Transportation Office

868-1610

#### WEBSITES

Town of Lee

[www.leenh.org](http://www.leenh.org)

Police Department

[www.leenhpolicy.org](http://www.leenhpolicy.org)

Fire and Rescue Department

[www.leefire.org](http://www.leefire.org)

Public Library

[www.lee.lib.nh.us](http://www.lee.lib.nh.us)

School District

[www.orcsd.org](http://www.orcsd.org)